YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Anandrao Dhonde Alias Babaji Mahavidyalaya, Kada
• Name of the Head of the institution	Dr. Haridas Gopinath Vidhate
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02441239621
• Mobile No:	9423060708
• Registered e-mail	admkada@gmail.com
• Alternate e-mail	dr.vidhate@yahoo.com
• Address	A/ P Kada Tq. Ashti Dist. Beed
• City/Town	Kada
• State/UT	Maharashtra
• Pin Code	414202
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Dr. Babasaheb Ambedkar Marathwada University Aurangabad (MS)**
• Name of the IQAC Coordinator	**Dr. Bapu Sitaram Khaire**
• Phone No.	**02441239621**
• Alternate phone No.	**9422930170**
• Mobile	**9403544591**
• IQAC e-mail address	**iqacadmkada@gmail.com**
• Alternate e-mail address	**bapukhaire@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://admkada.com/aqar/AQAR%2020 19-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**68.30**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.11**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**21/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty : Dr. M. R. Patel	Minor Research Project	Dr. Babasaheb Ambedkar Marathwada University Aurangabad	2021 2 Years	42000
Faculty : Dr. B. S. Khaire	inor Research Project	Dr. Babasaheb Ambedkar Marathwada University Aurangabad	2021 2 Years	35000
Faculty : Dr. P. P. Ghumare	Minor Research Project	Dr. Babasaheb Ambedkar Marathwada University Aurangabad	2021 2 Years	50000

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	

9.No. of IQAC meetings held during the year	**07**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Three B.Voc. courses Started and proposal for M. Sc. Zoology submitted. 2. During Covid-19 Pandemic 40% syllabus completed online. 3. A three day FDP on Engaging Faculties as Catalyst for a promising future was organized and eight Webinars in different subjects organized. 4. New specious building is being built with appropriate facilities and campus fencing. 5. Philanthropic work (Donation of Food grain , Sanitizer, Mask etc.) done during Covid-19 period with the help of NSS volunteers.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To run BVOC courses.	UGC demanded the proposals to run B. Voc. Courses under NSQF. According to suggestions of CDC we were prepared and submitted the proposals for three courses i.e. i. Audit and Taxation, ii. Nursery and iii. Film making and Dramatics. All these three proposals were sanctioned by UGC. As per the resolution of IQAC's meeting held on 19/09/2020 decided to introduce above three B.Voc. Courses from this year. By the suggestion of IQAC College administration appointed following coordinators to conduct and supervise these courses as. i. Audit and Taxation - Dr. P. N. Aute, ii. Nursery - Dr. Smt. S.A. Khedkar and iii. Film making and Dramatics- Dr. V. S. Dhobale
To prepare and submit proposals for new P. G. Courses.	As per recommended by last NAAC committee CDC suggested to prepare and submit proposals of PG courses in the faculty of Science and Arts. As per the resolution of IQAC's meeting held on 19/09/2020 decided to prepare and submit proposals for M.Sc. Zoology and M. A. English. IQAC prepared and submitted proposals for above said PG courses. Dr. B. A. M. University and UGC sanctioned and approved to run M. Sc. Zoology.
To prepare proposal for Satellite center of Dr.BAMU Aurangabad	Dr. Babasaheb Ambedkar Marathwada university demanded proposals for satellite center of Dr. BAMU for providing educational facilities for the students of Hilly, tribal and educationally backward area.

	Prin. of college suggested the need of such type of satellite center which will provide educational facilitates in remote sensing area, according to suggestions of Principal, IQAC has decided to prepare and submit the proposal. Mr. K. H. Katke prepared the proposal and submitted to university for approval.
To prepare and Submit AQAR for the academic year 2019-20	As per suggestions and guidelines of NAAC, timely submission of AQAR is essential. We have prepared AQAR for the academic year 20219-20 and placed in front of CDC for finalization. After few corrections AQAR was submitted timely i.e. before 31st dec. 2020.
To increase books in the library	In the meeting of IQAC held on 23/02/2021 decided to purchase of books for M. sc. Chemistry and M. Sc. Zoology. The college has purchased books amounting of more than Rs. One lakh.
To promote faculties for E-content Development and online teaching .	As per the resolution passed in the meeting held on 9th July 2020 , faculties were encouraged for online teaching and preparation of e -content in the form of PPTs, PDFs. Videos, YouTube etc. Majority of faculty prepared PPTs, PDFs. Videos, etc. and started online teaching.
To organize Webinars in various subjects	As per the resolution of IQAC's meeting held on 09/07/2020 decided to organize Webinars by various departments. Following events were organized during this year. 1. National level

	Webinar on ???? ??????? ?????? ??? ????? ??????? was organized by Dept. of Marathi on 28/07/2020. 2. National level Webinar on Use of E-content in Teaching Literature was organized by Dept. of English on 29/07/2020. 3. National level Webinar on National Education Policy 2020 was organized by IQAC on 04/08/2020. 4. National level Webinar on ??????? ?????? ?? ????? ??????? was organized by Dept. of Hindi on 08/08/2020. 5. National level Webinar on Prospect of Indian Agriculture and supportive Businesses was organized by Dept. of Geography on 08/08/2020. 6. National level Webinar on Biodiversity and Its Conservation was organized by Dept. of Botany on 10/08/2020. 7.National level Webinar on ???? ??????????? ???? ????????? ????? was organized by Dept. of Economics on 21/08/2020. 8.Workshop on Smart Cooking was organized by Dept. of English on 23/03/2021
Organization of Faculty Development Programme	As per IQAC resolution passed in the meeting held on 23/02/2021 decided to arrange FDP for faculty. A three day Faculty development Programme on Engaging Faculties as Catalyst for a Promising Future was organized by IQAC on March 02nd , 03rd & 04th, 2021. in association with Jumpstart Pune
Campus Fencing	As per IQAC resolution passed in the meeting held on 11/05//2021 decided to fencing the college campus. The college has constructed compound walls

	towards and Eastern and Southern sights.
Plan and Implementation of Atal Anand Ghan Van (Desnse Forest)	As per IQAC resolution passed in the meeting held on 11/05/2021 decided to implement the project of Atal Anand Ghan Van (Dense Forest) in the college campus. College has planted 1810 trees as per the guidelines of forest department in 10 R area on 7/07/2021.
Renovation of Water Reservior tank	As per IQAC resolution passed in the meeting held on 11/05/2021 decided to Renovate and increase width and depth of reservoir tank. As per CDCs suggestion college has renovated the water tank
ISO Certification	As per IQAC resolution passed in the meeting held on 28/06/2021 decided to renew ISO certificate. College submitted proposal to United Accreditation Foundation (UAF). ISO 9001:2015 Certificate was issued on 27/08/2021 to the institution
To develop Botanical Garden	As per IQAC resolution passed in the meeting held on 28/06/2021 decided to prepare new Botanical garden in campus. We have developed Botanical garden on 12 R by planting various medicinal and herbal plants.
To develop structured mechanism for Analysis feedback	IQAC has formulated a committee for Analysis of feedback obtained from students, Alumni , Parents and Other stakeholders under the chairmanship of Dr. B. M. Waghule

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**25/12/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019	**01/02/2019**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	462

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1788

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1303

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	434

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	46

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	51

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	25
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1286308
4.3 Total number of computers on campus for academic purposes	95

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective implementation of the curriculum is done with a focus on the objectives and goals of the institution

- *Academic calendar*: is prepared by IQAC in advance for smooth functioning of academic curricula. At the beginning of the year extracurricular activities are distributed among all departments as per relevance.
- *Teaching plan*: The Principal conducts meeting with all faculties and suggests to prepare academic teaching plan of all teachers. Each faculty member prepare and submits annual teaching plan at the beginning of year.
- *Teaching Diaries*: Each teacher preparesteaching diary having daily work notes including time of lecture, topic taught etc. Teaching diary is supervised by their respective heads.
- *Time table:* At the beginning of year time table committee frames the time table as per the curriculum and distribute to all departments and also display on the notice board for convenience to students. The HODs in the departmental meeting prepare departmental and individual time table. All the departments strictly follows time table.
- *Internal assessment*: Each department conducts continuous assessment which includes class tests, tutorials and group discussions seminars etc.

- *Field Projects*: the field projects are being conducted by various departments to enhance the research knowledge of students.
- *Organization of study tours*: The various departments organize industrial tours, field visits and visits to historical places to get practical knowledge of the course content.
- *Guest Lectures*: Departments arranges guest lectures of experts on curriculum.
- *Feedback on curriculum*: Feedback is collected from random students for the improvement of teacher's quality. They render their suggestions about the curriculum. The suggestions are analysed and are taken into consideration and work accordingly on it.
- *Infrastructural facilities*: The curriculum is delivered effectively through ICT tools and various teaching aids. The college has central library with M-OPAC facility. The library has a good collection of reference for each subject. The

college has well equipped laboratories and specious playground.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Before the commencement of the academic year, the academic calendar committee prepares containing the relevant information regarding the teaching learning schedule various events to be organized, holidays, dates of internal examination , semester examination etc.**
- **Academic calendar is uploaded on college website and displayed on notice boards.**
- **The Schedule of internal examinations, seminars, project work, unit test and semester examinations etc. is given in academic calendar.**
- **Examination schedule of exams is announced and displayed in advance.**
- **The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process.**
- **The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions.**
- **The compliance is verified with documentary evidence.**

The process is as follows: Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures the Continuous Internal Evaluation at both the internal as well as the University level. IQAC: The IQAC compiles the inputs received from the various departments. Stakeholders: The stakeholders are awareabout the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **A. All of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

194

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

194

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum.

1. **Professional Ethics: Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught. Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. Career Guidance and Placement Cell organized placement**

activities including development of students, aptitude test etc. on a regular basis.

2. Gender Sensitivity: The College has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. Free counseling services are provided through a Counseling Cell. The college campus is secured with CCTV and high level security. There is a separate Girls hostel for providing the safe environment.

Besides this Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization programmes such as women's rights, human rights, gender equality, health and hygiene etc. Our institute also organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

1. Human Values: There are many UG courses which focuses on the development of human values: 1 Scientific Methodology, General Knowledge and Current Affairs nurtures a scientific temper among students. 2. Cultural Education takes pride in national ethos. 3. Rural Development fosters understanding of the rural life with a view to appreciate properly the polity and economy of our country. 4. Agricultural Operations inculcate a spirit of working with one's own hands.5.Study of Religion create a spirit of tolerance and awaken the spirit of Brotherhood. 6. Environment Studies brings consciousness and its impact on everyday life. 7. Co-curricular Activities such as Blood Donation Camp, Disaster management, cultural activities etc. inculcate human values in students and staffs. Besidethis we also celebrate day of Nation importance which imbibes the nation values in the students. Independence day, Republic day, Jayanti's of great personalities, Teacher`s day, Voters Awareness Day, International Yoga Day, World Environment Day, Youth Day etc.

1. Environment and Sustainability:Environment awareness is inculcated among students. A compulsory core course on Environment studies is included in in second year of their degree program. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Wildlife week,

Science Day, Earth Day etc. are annually celebrated. NSS students along with other college students and staff participate in tree plantation and cleanliness programs. We make student aware about the importance of water conservation, waste Management, E-waste Management, Plastic Eradication for preserving the environment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

180

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

1788

2.1.1.1 - Number of sanctioned seats during the year

2490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

981

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the completion of admission process, we conduct welcome programme. Through this programme, Principal's Addresses students about teaching-learning and evaluation process, code of conduct for college discipline, various academic and students' support services.

We identify the learning level of the students by their academic track record, through class-room discussion, question and answer method by considering their subject knowledge and previous year's performance. From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners

Initiativesfor advance learners

- Advanced learners are provided several facilities to develop their knowledge and skills.
- The teachers take extra efforts in helping them with an additional and personal interest.
- They are provided with the additional time, and are motivated

to read advanced reference books by providing them additional library facilities

- Expertise guidance is given to them for better performance and asked to solve the model question papers.
- They are encouraged and guided to participate in various curricular and co-curricular activities viz, Science exhibitions, quiz, elocution, and debate etc, in which they can prove their scientific and academic abilities.
- They are felicitated for their academic performances in the Annual Social Gathering.
- They are encouraged to participate in various; such as seminars, group discussions, quiz competitions, etc.

Initiatives for Slow learners:

- Special care is taken of the academic weak students.
- Teachers pay personal attention to the slow learners through extra classes. They take extra efforts to make the slow learners understand difficult concepts.
- Extra time is allotted to slow learners to complete their tasks such as reading, problem solving and analysis of the experiment. More attention is given towards slow learners for their academic improvement.

- Personal attention given by the teachers helps to build the confidence of the learners, it also introduces the other skills and interests of the learners and teachers try to improve those skills by encouraging them.
- Learners' personal background is understood by the teachers as their social and economic status contributes to their academic performance.
- They also use counseling for the emotional support. Besides, the parents are informed about the poor academic performance of their children.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1788	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College works as a platform for the students to develop their overall personality. The college conducted various student centric activities throughout the year. So that learning became more experiential, participatory and socialistic by organizing activities like Group Discussions, Model Making, Field Visits, , Assignments, Seminars, Project Writing, Exhibitions, Publication of Wallpapers, Writing Articles, Poetry Citation, Rangoli, Oratory, Debates, Quiz competitions, and Poster Presentation. The college organized co curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

- Department of Chemistry exercised experiential learning by conducting industrial visits. The students participated in teaching-learning process through Questions-Answers Method, Group Discussions, and Students' Seminar on different topics. Department organized the state Level Science Talent Search Examination.
- Department of Physics organized a study tour and visited to Pawan Chakki (Wind Power station Plant).
- Department of Botany and Zoology organized the excursion and field visits Mahadeo Dara forest which is the biodiversity hotspots. The students observed and understood the ecological significance and submitted the Project report on their experiences.
- Department of Commerce's students visited nationalized Bank and took part in the actual bank transactions which provides experimental learning

 The historical and excavation sites are visited by the students of History department to understand the historical importance of the places and people.

- The leadership qualities are developed in the students through

Group Discussions, Project Work and organizing Workshop on various topics.

- The college promoted creativity amongst students by encouraging them to publish articles in the College Magazine and Wall Paper.
- The college has annual college publication called "SHETKARIAN". Students are nominated on the editorial board of college magazine, which improved their creative and administrative skills.
- To imbibe patriotic and social values among students, various Special Days like Teachers' Day, Independence Day, Republic Day, NSS Day, Maharashtra Day, and Anniversaries of National Heroes are celebrated every year.
- NSS unit conducted the activities like Blood Donation Camps, AIDS Awareness Campaigns, Tree Plantation, Swachh Bharat Abhiyan, Water conservation, Drive for Fund Raising during Natural Disasters in order to make the students responsible citizen.
- Faculty plays the role of a guide and makes efforts to prepare a good human being out of a learner

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now days, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. The teachers use online education resources, social networking sites, and blended learning platforms to effectively deliver teaching and provide enhanced learning experience to the students.

Teachers prepare modules on important topics, which are produced, recordedand made available for students online. Out of 40 teachers, almost all teachers of the college are using ICT tools and resources available in campuses. Around 90 to 100% faculties are using ICT in education to support, enhance and optimize the delivery of education, so that Students learning can be strengthened and made effective.

ICT Tools are Using by faculties are:

1. Desktop and laptops are connected with high speed internet wi-fi,
2. LCD Projectors,
3. Digital cameras,
4. Printer,
5. Photocopier,
6. tablets,
7. Pen Drive,
8. Scanners,
9. Microphones,
10. Smart board,
11. DVDs and CDs,
12. Flash discs.

Use of ICT by Faculty:

1. You-Tube, E-mails, WhatsApp group, Telegram Group are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information
2. Google classroom is used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
3. Online Classes through Zoom, Google Meet, Teachmint, Microsoft Team.)
4. Virtual labs are used to conduct labs through simulations.
5. MOOC Platform is also used (NPTEL, Coursera, SAP, Udemy, Edxetc)
6. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
7. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.
8. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://admkada.com/econtent.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teaching and Learning process is mainly aimed to achieve the good results in examinations. Examination is important aspects of the academic curriculum. The continuous internal evaluation (CIE) system is nothing but an assessment frame work designed to monitor the gradual progression of the students in terms of educational standards. The affiliating university will design the frame work not only the CIE (continuous Internal Evaluation) but also semester end-exams.The college has transparent and robust evaluation process in terms of frequency and mode. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of class tests, submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment are displayed through the notices to the students well in advance In order to ensure transparency in internal assessment.Students are briefed through faculty-wise opening addresses in orientation programmes by the Principal and Faculties about internal assessment, question paper patterns and university examinations. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. The ability of the students is assessed in terms of subject knowledge,skill,aptitude etc. An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students and teachers regarding examinations. Continuous evaluation is made through Group Discussion, Unit Tests, Assignment Submission, Field Visit/ Field Work and Seminars . Unit tests are conducted

regularly as per the schedule given in academic calendar.Internal examination schedule is displayed on notice board in advance.Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation.Students are free to interact with the teacher to resolve grievances if any, regarding the assessment. Personal guidance is given to the academically weaker students after their assessment.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has evolved a mechanism for redressal of grievances related to internal and external evaluation is as as per the directives of The Dr. B. A. M. University Aurangabad. The student can approach the individual Teacher or Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

1. Grievances related to institute level conducted examinations.

- At Institute level, an examination committee is constituted to handle the issues regarding evaluation process.
- The internal marks are displayed on the notice board.
- The assessed internal test papers are shown to the students for self-assessment.
- In case of any grievances regarding internal assessment, the student is free to interact with the respective teacher.
- If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

2. Grievances regarding university examinations

- As per the university norms, following are the methods of

grievance redressal regarding university assessment:

- Students can obtain photocopy of the answer sheets from university on request.
- The photocopy is supplied on the payment of non-refundable fees as prescribed by the university.
- The prescribed application form for photocopy of answer books and verification of marks is made available to students. The duly filled and signed form of the applicant is to be submitted to the Principal of the College within 12 from the date of declaration of general results of the relevant examination
- Students who are not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University.
- Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results.
- The results of re-evaluation will be announced as per the university norms.
- If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results.
- The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination.
- The entire process is maintained transparent and time bound by the university

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set,taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class.

Faculty and students are expected to know them by heart. In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the principal's address. They are also displayed on college website and brochure.

Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of particular class and subject. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member. Records of academic results and other achievements are maintained by the departments or the units. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching- learning process help to understand the expected learning outcomes. Secondly, the student's overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus help to judge the programme or course outcomes.

The college tries its level best to inculcate above mentioned outcomes. Following are some of the Programme, Course outcomes related to our courses. Communication skill and competitive

spirit, literary sensibility. Good citizenship with soft skills development. Constructive social work through women empowerment, gender equity, Opportunities to differently abled students, knowledge of respective subject. Commerce Entrepreneurship development and career opportunities in Commerce. Science Creation of scientific temper through science exhibition and science

association programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://admkada.com/aqar/Course%20Outcomes%20(COs)-%20Programme%20Outcome-%20Programme%20Specific%20Outcome%202020-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **Programme Outcomes (POs) contain creating and developing among students' aptitude/ skill/ ability/ capacity for**

I. Employment

II. Research

III. Critical thinking

IV. Social Awareness and Interaction,

V. Political Consciousness,

VI. Ethics and Responsible Citizenship, and

VII. Awareness of and Sensitivity to Environment and Sustainability, and

VIII. Women Empowerment and Inclusive Education.

- **Programme Specific Outcomes (PSOs) and Course Outcomes (COs) include producing among students:**

I. knowledge and skill of the subject

II. awareness of and sensitivity to local, national and global problems related to deprivation, socio- political issues, gender, environment, and discriminatory and

exclusionary practices.

III. interest and capacity for research and

IV. employment capacity

Evaluation and the level of attainment:

- **Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent, with pass percentage ranging between 92% to 95% in the past 5 years. Dropout rate is low. In 40% programmes pass percentage is 100%. Majority students in Science, Commerce, and Education pass in first class (60%) and many with distinction (75%).**
- **Regarding attainment and evaluation of (PSO& CO-II) following details can be mentioned:**
- **University has introduced several self-financing programmes which centre on topics of gender, environment, human values and skill development.**
- **Most departments organize departmental seminars, surveys, presentations, debates, internship etc. on topics dealing with vital social, political, economic, ethical and environmental issues of the time. Some of these activities are assessed. The awareness and sensitivity level are good, gauged from the appreciable student participation in activities on these issues.**

- **Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship. The attainment is satisfactory evidenced through their responsible contribution to Department activities.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://admkada.com/aqar/Course%20Outcomes%20(COs)-%20Programme%20Outcome-%20Programme%20Specific%20Outcome%202020-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

216

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://admkada.com/aqar/Student%20Satisfaction%20Survey%20(SSS)-2020-21%20(1).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 145500/-

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

84

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. On the basis of Covid-19 Lock down we organized few extension activities. NSS unit and a team of committed faculty members engage students in the community development programmes. NSS unit organize blood donation camp every year on the occasion of birth Anniversary of founder president our institute. in collaboration with government and non-government organization. During this year NSS unit organized blood donation camp on 5th Aug. 2020 in association with Ahmednagar Blood Bank Ahmednagar. Students of NSS re actively participated in Covid-19 awareness programme. Our college distributed Grocery kits to needy peoples during Covid19 Pandemic Lockdown. NSS department have celebrated Dakshata Janjagruti Saptah during 27 Cot. to 2 Nov. 2020 for awareness about corruption. NSS volunteers organized Road safety Rally on 8th Feb. 2020for awareness about Road Safety. Beside these programmes NSS Volunteers also participated tree plantation, water conservation, Voters Day, Constitution day, Yoga Day etc.

Involvement in these extension and outreach activities the students develop critical thinking skills and may help them to become good leaders and well- mannered citizens.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

877

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The College encompasses a well maintained green campus with construction of building is 5475.21 sq.metre spread over 10 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.
- The various departments in Arts, Commerce and Science streams are located in the old and new building.
- The college encompasses sufficient number of well-furnished, well ventilated, spacious 25 classrooms for conducting theory classes.
- There are 10 laboratories which are well equipped and are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.
- The College has a multiple seminar hall cum auditorium with LCD projector, computing system and Internet facility. These halls are regularly used for conducting national / international seminars at the college.
- The entire campus is Wi-Fi enabled with band width of 100 mbps. Internet facility is available in whole campus including labs, classrooms, library etc.
- Our central library is fully computerized by automating the issue of books with bar code reader. Excellent Resources are available for self-learning at Central library.
- The campus has well equipped playground, gymnasium and girls hostel.
- A specious Botanical Garden with medicinal plant is developed in the campus. College has developed Atal Anand Ghan van (Miyawaki Dense forest) on 10 R in college campus. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning in the campus.
- The Institute has a tank for water storage and percolation under rain water harvesting scheme. The college campus is maintained with clean and neat atmosphere.
- The college has cultivated an atmosphere providing the importance to Extra Curricular and Support Services organized by departments of Physical Education, Library, etc.
- Old Building :

- **Ground Floor:Chemistry lab, Dept. of Commerce, IQAC office, classrooms, Social science Dept.(History, Political Science, Public admiration), Dept .of Languages (Hindi, Marathi), Generator Room, YCMU Study Centre , Store Room, Two P.G. Chemistry Lab. , Administrative Office, Principal Office, Library, Vice-Principal Office, Dept. of Dramatics, Conference Hall, Dept. of Physical Education.**
- **First Floor: Zoology Lab., Botany Lab., Sociology Dept., Exam. Dept., Computer Lab., Dept. of English, Class rooms, NSS office , Dept. of Math's, Dept. of Physics, Chemistry Lab, Dept. of Geography.**
- **New Proposed Building :**
- **Ground Floor: Principal Office, Administrative Office,**
- **First Floor: Dept. of Commerce , Computer Lab. And Class rooms.**
- **Second Floor: Dept. of P.G. and Class rooms, Seminar Hall.**
- **Third Floor: Library , Reading Rooms for Boys and Girls, Seminar Hall.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga-centre and cultural activities. The institute played a proactive and supportive role in grooming students in sports and cultural activities. The students participate in inter institute, inter university, state level, national level and international level competition Sports. Infrastructural and instrumental facilities have been developed for extracurricular activities. Department of Physical Education encouraged students by providing expert coaching for various games. A well equipped gymnasium centre is available in the campus.

- **Outdoor Sports Facilities:**

Sr. No.	Sports Facilities	Number
1	Basketball court	1

2	Volleyball ground	2
3	Kabbadi, ground	2
4	Hand ball ground	1
5	Cricket ground	1
6	Athletics	1
7	4X100 meter running track	1

- **Indoor Sport facilities:**

  - Weight lifting,
  - Power lifting
  - Chess
  - Carom

- **Gymnasium:** A well equipped gymnasium centre is available for sportsmen and players. Advanced equipments are available in Gym.
- **Equipments in the Gym:** The students are trained by the trainers to participate in Inter-Collegiate University, State and National level competitions.
- **Infrastructure for Yoga:** The college has established a separate yoga centre.Yoga practice is conducted by Department of Physical Education in Auditorium Hall. International Day of Yoga is celebrated on 21st June every year on open space in which Teachers, Students, and common men participate.

- **Infrastructure for Cultural Activities :**

The institute encouraged the students for participation in different events and competitions at Inter Collegiate University, State and National level i.e. Plays, Mimes, Folk Dance, One Act Plays and Street Plays. An open air auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act plays, street plays are performed. The events such as Youth festival, Traditional days, Inter-college cultural events/competition are organized to inculcate the cultural and traditional values amongst the students.

The students are financially assisted to participate in Inter-Collegiate University, State and National level competitions. Winners are felicitated by awards , certificates and cash prizes. A

separate cultural committee is formed in the college which maintains the record of all the cultural activities.

The college Publishes yearly Magazine namely 'Shetkarian ' since last 21 years .It is a chance and opportunity for students and teachers to publish their hidden art and merits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1286308

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. It comprises collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. Library is automated using Integrated Library Management System (ILMS) computerized with SOUL Open Source Integrated Software and OPAC (Online Public Access Catalogue) for students & faculty members. The bibliographic information about the collection is made available through Library OPAC system. OPAC system deals with the Catalogues and Search of the Books present in the Library on basis of various criteria like: Accession Number, Title, Author, Subject and Publisher with the details and the status of the books present in Library. It has access to more than 5000 e-journals under the e-shodhsindhu program of INFLIBNET. The students can extend their search with use of internet, e-books, e-journals etc. made available in the digital library

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

Status of automation	Fully automated
OPAC System	OPAC system is available for users i Library.
Library Website	Library services related portal is a on the college website: http://www.admkada.com/Library.aspx
Library automation	Library Services are fully automated Code system
Total number of computers in Network	03

Resource Centre	
Total number of Computer for Library office use	03
Total number of printers for public access	02
Reprography machine	01
Internet Bandwidth Facility	100 MBPS Available

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

143954/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

08

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

IT facilities have been updated on regular basis. Also, the new IT facilities related equipments are purchased every year as per the demands of the respective department i.e. Advanced Computers, Laptop, Printers, Scanners, Accessories, UPS, LCD Projectors. To maintain computer laboratories, regular purchasing of mouse/RAM and other hardware components were also done. In session 2019-20, 25HP 6200 desktop (with core i3 II Gen, 4GB RAM, 500 GB HDD, 1.6GB Graphics, 17 inch Screen, Screen and Mouse) was purchased to upgrade the computer lab. This lab is used for Data Science Lab/Project Work.

The institute has assigned an employee for up-gradation and maintenance of IT facilities and Wi-Fi. He continuously monitors the requirements of IT facilities and are updated periodically as per the requirementsInternet connections are provided to the Administrative Office, various departments, NAAC office, Central Library and YCMOU office. The office, library, students and faculties made optimum use of these facilities provided by the institute. In the institution, there are 95 (Ninety Three) computers and one Laptop, Fifteen Printers, Four Scanners, Two Projectors, Five UPS and Ten CCTV Cameras. Authorized Library Management Software (SOUL), College Automation Software, Admission Management Software and Account Management Software are available.In the library, Networking Information Centre is available. Computer Laboratories for B.Sc. Students and Commerce Faculty Students are developed with update software in LAN System.. In administrative office, LAN facility is provided. As per the increasing strength of the students, IT based equipments are purchased from the recognized companies.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1286308

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of physical, academic and support facilities:-

The college has a simple policy and mechanism for maintenance and upkeep of the infrastructural facilities.The institute has assigned the duties to academic in charge for supervision of the maintenance and utilization of academic support facilities. Heads of the departments submitted the requirements for maintenance of physical, academic and support facilities to the academic in charge as per necessities. The heads of faculties conveyed these requirements to the Principal. The Principal put the proposal of requirements with budgetary provision in front of CDC. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. After getting approval of CDC, the requirements of large expenses are sent to the Parent Institute for approval and funding and then management of institutesallocatesthe budget fromtheavailablefinancialresources.

A brief description is presented below on maintenance of physical, academic and support facilities.

- IT facilities:Computer systems, UPS, Softwares and Servers are maintained by Lab Assistants , Lab-In Charges and outsourced technicians. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.
- Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Every laboratory assistance keeps the record of utilization of equipments, computers and other required material for experiments. Major breakdown maintenance if required, is carried out by external agencies.
- Class Rooms: The class rooms are cleaned on daily basis monitored by institute supervisor. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the class rooms
- Library: Librarian with supporting staff has been appointed to maintain central library. They focus on the availability and utilization of instructional material in teaching and learning process. At end of the Academic year stock verification is done. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a

part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments.

- CCTV, LCD etc: The internet connectivity,CCTV security system, LCD projectors are maintained with the help of external agencies.
- Sport /ground: Physical Director of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc.
- Maintenance of other support systems:

- Housekeeping for regular cleanliness of principal and administrative office, ladies room, washrooms, common room, corridors, premises, washrooms etc. done every day. Sanitizing of washrooms is done on regular basis.
- The college Beautification and Cleanliness Committee took care of the maintenance of garden and campus regularly.

- Thecollege takes care for optimal allocation of budget for the maintenance of physical and academic facilities and approved by College Development Committee. As per budgetary financial provision, the institute incurred the expenditure on the maintenance of physical and academic facilities.

Utilization of physical, academic and support facilities:-

- The institute runs Arts, Commerce and Science faculties and B. Voc. courses. There is also Post Graduation in the subject Marathi, Commerce, Chemistry and Zoology. Research facilities are available in the subjects Marathi and Commerce.
- The Institute established a system and procedure for utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. and formed various committees such as Academic In-Charge Committee, Time-Table Committee, Academic Planning Committee, Library Committee, Research Committee etc. to look after the optimum utilization of physical, academic and support facilities i.e.
- The college utilizes its physical infrastructure maximum by operational time table made for maximum use of utilization.

- Time-table committee prepared time schedule of theory and practical classes as per workload of the subjects and submitted to the academic In-Charge. The laboratories are made available as per the batches. UG and PG classes are conducted in the Morning and Afternoon shift. At the time of Internal and external assessment, classrooms and laboratories are given as per University examination scheduled.

- The books are issued to the student and staff on their library cards. The library is open for 8 hrs. on all working days. Students and teachers can access books online with the help of OPAC software. INFLIBNET online portal is available for faculty.
- The Cultural and Co-Curricular activities are organized in the auditorium hall. In seminar hall, the Workshops, Conferences, Seminars and Guest Lectures are arranged.
- Playgrounds and Running Track are used for sport activities.
- The Auditorium, Seminar hall, Playfield, Running track are provided to the Government, Non-Government and private agencies for their extension activities.
- The college has proper electrical installation. Transformer for the whole campus is ongoing by the distribution company. The college has Generators for alternative supply of power. UPS and stabilizers are used for the sensitive equipment's. There are three tube wells with proper pump facility and supply connections in the main Buildings, Laboratories, Garden and Hostels etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

643

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees The Student Council plays a crucial role in conducting activities related to teaching and learning, cultural activities, examination etc. The selection of the student as members of the student's council is as per the provisions of the sections 40 (2) (b) of the 'Maharashtra University Act 1994' and Maharashtra Public University Act 2016. The University Act was in the suspension and supposed to be replaced by Public University Act. Therefore, the council was not formed However, the college took the initiative to give representation to the students by taking them as members of the college working committees.

The following is the list of Committees having student representation and engagement which are appointed for smooth conduct of curricular, extracurricular and co-curricular activities.. 1. Class committee 2. NSS committee 3. Sports Committee 4. Cultural Committee 5. Internal Quality Assurance Cell 6. Anti-Ragging Committee 7. Anti Sexual Harassment Committee 8. Grievance Redressal Committee 8.College Magazine Committee etc.

Students actively participates in various administrative, co-curricular and extracurricular activities such as Blood donation camp, tree plantation, water conservation, cultural activities, celebration of festivals, organization of seminars, literary activities, Covid-19 awareness programme etc.

Students are presented for leadership by making them incharge for organizing various departmental activities such as debates, poster and photography competition, quiz competition, annual day

celebration, Study tours and extension activities etc. Programme anchoring and scheduling for various events, sports activities and volunteering work for "Pani Foundation" camp etc. Students are actively participates in key responsibilities such as fund raising for social causes when necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association main objective is to help former students find job opportunities and improve their chances of landing a job offer with opportunities for expanding a graduate's professional network. Career fairs, for example, bring together employers from around the area, and sometimes further, so that graduates can meet company representatives face-to-face. Career counselling, seminars, webinars, and networking events may provide helpful information about the job market. In addition to career services, alumni associations may provide various resources to help former students

post-graduation. This might include access to library materials, extensive journal and periodical databases, and even educational amenities on campus, such as certain labs and equipment. Alumni can use college library, Computer Lab, Digital Resources and Infrastructure for their competitive examination preparation free of cost. Being able to connect with former classmates can be another benefit to belonging to an alumni association. Whether this leads to a career opportunity or is simply a chance to catch up with old friends and acquaintances, graduates will benefit from alumni directories and online social media groups that keep the lines of communication open well after the caps and gowns have been removed. Connecting fellow alumni is one way to find career and social opportunities, but reconnecting with past professors can offer a wealth of opportunities as well. This is particularly true for research, as many professors at colleges and universities are engaged in some type of academic research. Graduates could connect with professors in their field to gain worthwhile experience or guidance with a particular research topic. Graduates often want to stay connected to their alma mater and help future generations of alumni have the same opportunities and positive experiences they did. Alumni associations offer a number of ways to give back, including gifts, endowments, membership fees, and volunteer opportunities. Giving back to an alumni association is a great way to keep the legacy going and ensure that future generations of students have the opportunity to pursue quality higher education.

Alumni Association member's contribution happens in various non-financial forms such as alumni interaction week, alumni challenge competition. Alumni on our campus for the benefit of the juniors, namely for conducting viva, conducting mock personal interviews, discuss business and entrepreneurship opportunities. During the interaction alumni have highlighted the importance of current trends in the market and guided the students about the career opportunities in different fields. They have also shared their personal experiences with students. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for functioning of various students clubs. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them in to job providers. This has resulted in to two out of four students who have in progress of their revenue streams. Some of the alumni are actively participating in social service combining with creative activities for rural area kids. These activities are quite motivational and create enthusiasm among children resulting in awareness related to importance of education among poor children. All these activities are carried out during weekends. Whenever these

alumni visit the campus they motivate students to follow their path for the betterment of the society.

Alumni Association members actively participates in various social activities such as Blood donation camp, tree plantation, water conservation, cultural activities, celebration of festivals, organization of seminars, literary activities, Covid-19 awareness programme etc. "Pani Foundation" camp etc. alumni association members are actively participates in key responsibilities such as fund raising for social causes when necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Vision and Mission statement;
- The vision of the institution is to evolve through collective leadership into a centre of academic excellence. Its seeks to achieve a wholesome synergy between academics practices, social empathy, cultural proclivities and co-curricular responsibilities so that students may develop to their fullest potential.
- Mission statement : Sa Vidya Vimuktye (?? ?????? ?????????)
- To expand the range of disciplines/subjects available to students at the under graduate and post graduate level,
- To consistently upgrade teaching- learning policy, methods and apparatus so as to be able to deliver its core services.
- To incorporate value added, vocational and technical courses in curriculum.
- To continue to enhance its extension activities and outreach

- programmes.
- B.   Nature of governance:
- The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing body delegates authority to the Secretary and Principal who in turn share it with the different levels of functional in the college. The Head of Department , the chairmans of various committees along with the higher decision-making bodies play important role in determining the institutional policies and implementing the same.

- C. Perspective/Strategic Plan:
- The institution has a perspective/Strategic Plan in place to help to development in a systematic and phased manner.
- Application for grants from Government and non-government sources.
- Extension of available area to accommodate more classrooms, laboratories, auditorium, staffrooms etc.
- Improvement of the scope and profile of the teaching-learning experience through greater use of ICT .
- Application for more substantive posts.
- Application for post graduate courses.
- Partnering with research institute.
- Mobilization of funds of projects through the alumni and other stakeholders.

D. Participation of Teachers in Decision-Making Bodies.

- Teachers discharge an impotent role in implementing the vision and mission of the college and to that end play a proactive part in the decision making process.
- Teachers influence the institutional policy through the Teachers, Council representatives on the governing body, the finance sub –committee, the building sub-committee, hostel sub-committee of the college.etc.
- Besides, teachers are members and conveners of the various committees that are instituted for the day-to-day functioning of the college. Some of these committees are Academic Council, Examination Committee Admission Committee, Library Committee, the Research Committee etc.

Additionally ,teachers discharge an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution by steering the NSS unit, the Women Empowerment cell, sports club and Reading club among other laudable

cells and societies.

File Description	Documents
Paste link for additional information	http://admkada.com/Objectives.aspx#obj
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional Context of the Key Indicator:

The Institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Practice of Decentralization reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels such as Management, CDC, Principal, Vice-Principal, IQAC, Various Committees, Administrative and Non teaching Staff, NSS, stakeholders etc. All these involve in the decentralisation and participative management and working together for efficient functioning of the Institutions.

1. **Management: The management of Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management.**

The Institution has a committee mechanism for providing operational autonomy and authority to all committees to work according to the decentralized governance system.

1. **College Development Committee: CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth**
2. **The Principal: The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the Executive committee and the CDC.**
3. **IQAC: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members. The QAC works for**

quality parameters in various academic and administrative activities of the College

4. Administration: The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

5. Faculty members: The faculties are execute the policies and programs accurately and constructively. Faculty members of the college committees are given representation in governing body through their active involvement in these various committees established by the college such as; Administrative committee, Discipline committee, Admission committee, Anti Ragging committee, Student welfare committee, Redressal committee, Beautification of campus committee, woman empowerment committee, examination committee etc. The faculty members actively participate in various college programmes and activities.

6. Departments: The Primary role of the department is to provide the academic excellence in all activities. The Departments and Head of the Department are perform their role and responsibilities initiated with the vision and mission of the college.

7. Non Teaching Staff: In the administration nonteaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

8. Students: Students are delegated power and involvement in the governing body through their decisive function in the college such as IQAC committees, NSS committees and college magazine committee.

Case Study Showing Decentralisation and Participative Management:

The college promotes participative management through periodic national and International conferences as a part of quality improvement initiative with all the faculty members and director together with IQAC team. The college has organized ten conferences/seminars/webinars/workshops during academic year 2020-21 in which various works are distributed among the staff by which these activities were conducted smoothly. Staff and student participation through following committees, Brochure Preparation and Acceptance committee, Distribution of the conference proceedings committee, Registration kit committee, Guest /speaker Invitation and

escorting committee, Stage and seating Arrangement committee, Hospitality and catering committee. The involvement of all committees and both the teaching and nonteaching staff and students were the part of the event.

Following are few examples of events organized with decentralization and participative management.

1. The college has organized One day National Seminar on COVID-19 Pandemic; Challenges before Indian Economy on 30/04/2020.The Principal,Directors and coordinators of internal quality assurance cell and faculty of various colleges attended this national seminar.

2. National Webinar on Biodiversity and Its Conservation on 10/08/2020 organized by Department of Botany.

3. Department of Hindi organized National webinar on "Vartaman Parivesh Aur Hindi Sahitya"on 08/08/2020.

4. Department of Marathi organized National Webinar on "Aajche Samajik Vastav Aani Marathi Sahitya "on 28/07/2020.Department of English organized National Webinar on Use of E-Content in Teaching Literature on 29/07/2020.

5. The IQAC has organized Faculty Development Programme on:Engaging Faculties as Catalyst for a Promising Future" on 02 March To 04 March 2021.

6. The IQAC has organized National Webinar on:National Educational Policy"on 04/08/2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Context of the Key Indicator:

The college has prepared a strategic plan. While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Alumni, and the Management. This plan included development of Academic as well as infrastructural facilities as follows;

- To run B. Voc. courses.
- To prepare and submit proposals for new P. G. courses.
- To organize Webinars in various subjects.
- To increase ICT based class room.
- To promote faculties for E-content Development.
- To plan Atal Anand Ghan van in the campus

Introduction of B. Voc. Courses:

Our college is situated in rural area. Local students are getting an opportunity of higher education at Under Graduate and Post Graduate level in the faculty of Arts, Commerce and Science in few subjects. It is one of the renowned colleges in nearby area. The stakeholder of the college demanded to introduce B. Voc. Courses. This demand of the stakeholders was put by IQAC in front of College Development Committee. The College Development Committee members discussed this issue in its meeting. According to principal and CDC we prepare and submitted proposals in prescribed format for three B. Voc. Courses i.e. Audit and Taxation, 2. Nursery and 3. Film making and Dramatics.

After getting sanction from UGC, college introduced above three B. Voc. Courses from Academic year 2020-21. Due to the introduction of the new courses in the college, the students got an opportunity to complete these course and make their career in new field.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Management: The Board of Management is the principal executive body of the Institution. It is responsible for the operation of all aspects of the institution including its finance, human resource, educational and research functions and infrastructure arrangements. It decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees. It can develops the policies and deliberates on the Academic, financial and

administrative initiatives for the future.

College Development Committee: CDC is formed according to the Maharashtra Public Universities Act 2016. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It recommend to the management about introducing new academic courses. CDC Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities, the use of ICT in teaching and learning process. . Discuss the reports of the IQAC and gives suitable recommendations.

Administrative Set-up: The Principal is the executive head of the institution. The role of a principal is to provide strategic direction in the college. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. The Office Superintendent is head and custodian of the college office which includes various sections such as Establishment, Accounts,UGC etc. Head clerk, senior clerks, junior clerks are the assistants of OS. They works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts etc.

IQAC: It is responsible for fixing quality parameters for various academic and administrative activities. It is responsible fordeveloping perspective plan and also documenting various programs/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement.

The Librarian: The Librarian is the Head of Library and is assisted by Library Clerks and Attendants. The Library Advisory Committee discusses the issues regarding the function of the Library.

Supporting Committees: Various committees are formulated for smooth functioning. The chairman of each committee develops plan and work of the respective committee.

Service Rules, Proedures, Recruitment and Pramotion Polices:

Service rules and procedures are guided by the Dr.B.A.M. University Aurangabad as per rules of UGC and the State Government for the appointmrnts and Promotions of teaching and nonteaching staff.

Grievance Redressal Mechanisms:

The college has Grievance Redressal cell. This cell resolves grievances. Majority of the grievances of the students are solved by Vice- Principal & Principal level.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://admkada.com/aqar/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Welfare measures for teaching and non-teaching staff:**
- **Employees Provident Fund as per PF rules: Keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF rules.**
- **Gratuity: Gratuity is applicable to every staff after five year of permanent service.**
- **Salary timely credited to bank account of employee. : In each month, the employee gets the salary on time through bank accounts only. The sanstha credits the salary on time every month irrespective of the due scholarship are received or not.**
- **The Institutional Credit Co-operative Society lend loan up to Rs. 300000/- and emergency loan up to 50000/-**

- **Loan facilities from different co-operative and nationalized banks, for which the college takes guarantee of refund.**
- **Medical leave encashment: Provision of Medical and Casual Leaves. Facility of encashment of balance medical leave to ad-hoc faculties is available at the end of academic year 1 The women employees are extended the maternity leave as per the service rules of the institution**
- **Study leaves for Ph D, higher education and training programmes. Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty**
- **Organization of Faculty Improvement Programme**
- **Financial support for attending seminars, , conferences, workshops etc.**
- **The faculties are felicitated after the award of Ph.D. / M.Phil. / NET / approval of research projects etc.**
- **Wi-Fi campus for Teaching, Non Teaching staff and Students**
- **Those who receive outside awards/ prizes also felicitated.**
- **Felicitation and Gift at the time of retirement**
- **College celebrates 50th anniversary of each faculty.**
- **The college gives farewell to every superannuation person.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

44

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for

teaching and non-teaching staff. An effective performance management system plays a crucial role in managing the organization in an efficient manner.

Performance appraisal system for teaching staff:

The performance of the teaching staff is evaluated by Performance Based Appraisal System (PBAS) as per guidelines of UGC. The performances are classified into three categories;

1. Teaching, Learning and Evaluation related activities,
2. Co-Curricular, Extension and Professional Development related activities and
3. Research Publications and Academic Contribution.

At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma suggested by UGC.

The faculty members are informed well in advance of their due promotion. Based on the data collected, API scores are calculated for above three categories. The PBAS proforma filled by the Faculty Member is checked and verified by API Screening Committee followed by IQAC and fix API scores to be achieved by the faculty members in the three categories. Based on the API scores the teachers are promoted to next higher position through Career Advancement Scheme (CAS).

Performance appraisal system for non- teaching staff

All non-teaching staff is assessed periodically through a structured mechanism and annual confidential reports. The various parameters for non-teaching staff are assessed under different categories i.e.

- Character and Habits
- Discipline and regularity
- Work efficiency and commitment.
- Departmental Abilities,
- willingness to learn
- Relations/Co-operation with superiors, subordinates,

Besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	http://www.bamu.ac.in/Portals/0/Regulation-1893_for_CAS.PDF?ver=2018-02-03-175514-027
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a formal mechanism for internal and external audits. The accounts are regularly audited every year to ensure financial compliance.

Process of Internal Audit: The internal audit is a continuous process. The internal finance committee and the Qualified Auditors from external resources have been appointed for internal audits. The committee thoroughly verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book and submitted to the management of the institution through principal. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules at the end of each financial year. The auditor ensures that all payments are duly authorized after the audit. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

53000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Context of the key Indicator

Institute maintains & follows a well-planned process for the mobilization of funds and resource. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds:

- **Students fees**
- **The College receives salary grant from the State Government.**
- **UGC Grants**
- **The management provides need-based loans.**
- **Various government and non-government agencies provides funds for research and organization of events like seminars, conferences, workshops etc.**
- **Funding from alumni donors**

Optimum utilization of funds is ensured through:

- **A finance committee has been constituted to monitor the optimum utilization of funds**
- **for various recurring and non-recurring expenses**
- **Adequate funds are allocated for effective teaching-learning practices**
- **Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.**
- **Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.**
- **Adequate funds are utilized for development and maintenance of infrastructure .**
- **Some funds are allocated for social service activities as part of social responsibilities through NSS.**
- **ensure that the expenditure lies within the allotted budget. The intervention of the**
- **management is sought in case the expenditure exceeds the budget.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell :The institute has established IQAC as per National NAAC guidelines. The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution functioning.

The IQAC has regularly convened meetings. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.

The IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and statutory authorities:

- **Institutional development plan.**
- **Annual Quality Assurance Report (AQAR)**

- Self-Study Reports of various accreditation bodies (ISO, NAAC, NIRF etc.)
- Performance Based Appraisal System (PBAS) for CAS
- Action Taken Reports

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

(a) Organization of Faculty Development Programme: As per the resolution taken in the meeting of IQAC held on 23/02/2021, theIQAC has organized a three day Online Faculty Development Programme'*on Faculties as Engaging Faculties as Catalyst for a Promising Future*' in association with The Jumpstart ,a Skill formation and Employability enrichment Venture, Pune on March 02nd , 03rd& 04th, 2021. The main objective of this Faculty development programmewas; i. Tocreate awareness and to upgrade the knowledge and skills of faculty members in the institutions of higher education as well as to pursue their academic/research activities, ii. To enhance teaching style of faculties, iii. To increase personal effectiveness, iv. Global learning adaptation and v. To build trust quotient with students and management.

(b). To plan and implementation of AtalGhan van (Dense Forest)in the campus: The IQAC proposed to initiate various green practices to maintain eco-friendly college campus .As per the resolution taken in the meeting of IQAC held on 23/02/2021, decided to grow AtalGhan van dense forest on the basis of Japanese technic Miyawaki dense forest on 10 R in the campus . We grow such type of dense forest on 6 R by plantation of 1800 plants of various varieties. Beside these we also made plantation of another 135 plants along with 250 bamboo plants in the campus. All these plants are provided with drip irrigation. We also taken initiatives regarding plastic eradication, Clean and beautiful campus, save power, waste management etc. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. After the previous accreditations, the institutes have undertaken many Incremental improvements for quality initiatives

The significant initiatives are taken as follows.

1. Curricular Initiatives:-

- From academic session 2019-20 M.Sc. Chemistry is introduced at PG level.
- The Proposal for M. sc. Zoology is submitted to Dr. Babasaheb Ambedkar Marathwada University Aurangabad
- The institute have introduced three B.Voc. Courses i.e., i. Audit and Taxation , ii. Nursery and Film making and Dramatics from academic session 2020-21.
- The institute offered three certificate courses i.e. i. Bandhani Painting, ii. Rangoli Designing and iii. Oratory Skill Development.
- The institution also introduced three courses under Lifelong learning and extension education from 2019-20. i.e. i. certificate course in Salesmanship, ii Certificate Course in communicating English, iii. Certificate Course in Library Management.

The Parent university has introduced Choice Based Credit System (CBCS) for M. Com. I and II year from the academic session 2015-16 , B. com I year from 2018-19, II year 2019-20 and third year from 2020-21, M. A. Marathi I & II year from 2015-16 and M. Sc. Chemistry from 2015-16 The same scheme is followed by the institution.

1. Teaching-learning reforms:

At the beginning of the every academic year, the teachers planned the teaching schedule according to the University academic calendar.

All the teachers have incorporated ICT based Teaching and used Learning Management System (LMS). Apart from lecture methods of teaching, the faculties have adopted the innovative teaching approaches/methods by using ICT. The teachers prepares ICT based e-

content such as PPTs, PDFs, and Videos. Teachers also used the interactive approach of teaching aids by using the LCD projector, Library is fully automated. In Library software SOUL is upgraded to version 2.0. Web OPAC facility is started.. Barcode based issue/return has been started. Besides N-list programmes are provided to students and teachers. By using innovative teaching methods, the teachers motivated the students; accelerate their knowledge and helped to upgrade his subject knowledge

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anandrao Dhonde Alias Babaji Mahavidyalaya Kada strictly observe safety and security of females. Institution has discipline committee

to continuous monitoring. The complaints related to the violation of disciplines are reported to the concerned staff and placed before the Principal. The confidence among girls is built organizing different programmes and activities. The college campus is fully lighted. Anti ragging and anti harassment committees are present, but our college is remote from such evil practices. Vigilance squad of police station does orientation of local girls strengthening their confidence and awareness of security at the beginning. The college has Anti Harassment committee.

a) Security : The building campus is covered under CCTV cameras. The footage is often observed. The college has provided separate staircase for girls in the new building. We follow the *Vishakha* guidelines. The college staff assigns campus supervision to maintain discipline when needs be and on the occasion of functions. The college has adopted mentor mentee scheme to solve the individual and academic problems. Staff solves problems of the students in their respective departments. College organizes lectures of eminent personalities to create legal awareness, community awareness, health consciousness among students. College has separate ladies room. The patrolling van of local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.

b) Counseling:

Women empowerment cell of the college organizes all important activities associated with the counseling of the girl students. Formal and informal counseling is done in the college. Staff members motivate the students to improve their overall personality by participating in various activities organized by the college. Staff members inspire the students of downtrodden and weaker section to come to the main stream of the society. The college has mentor mentee scheme, which recommends majority of the mentors to select a mentee especially from the disadvantaged and vulnerable category of the girl students. In the scheme the mentor follows the development of the mentee by providing personal counseling at the different stages. The personal problems of the girl students discussed with the woman empowerment committee members are kept confidential. Women police officers counsel our students from our taluka police station. They have formed a whatsApp group naming *Police station, Ashti police Kavach* that enhances the self confidence among women students and employees.

c) Common room:

The Mahavidyalaya has provided separate common room for boys and

girls. College has girls hostel for the accommodation of rural students. The common rooms have essential amenities.

File Description	Documents
Annual gender sensitization action plan	http://admkada.com/aqar/Annual%20Gender%20Sensitization%20action%20plan%202020-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://admkada.com/aqar/Measures%20initiated%20by%20the%20Institution%20for%20the%20promotion%20of%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has lush, green campus giving priority to keep it clean and eco- friendly. The faculties and students are regularly advised to reduce waste at lower extent. The solid waste is regularly collected by the garbage town council. The college has a vermin-compost unit in which organic waste is converted into bio-fertilizer by the vermin-composting. Garden waste, kitchen wastes from the college canteen and other wet waste are collected from different areas of the campus. Dry waste mainly leaf litter is allowed to decompose systematically over a period. Partial waste recycling system is maintained on the campus by utilizing the sewage water for nearby trees. The boards with meaningful slogans are displayed to bring environmental consciousness among the students as well as stakeholders. Old newspapers, old answer papers and raw paper material (Raddi) is sold out periodically. For E-waste: Our patron

sanstha had constituted a committee for it. They suggest us tocollect the non-working laboratory equipment, computers, monitors, printers and batteries etc. as scrap materials. Those are collected on the systematic basis following the rules to the head officeThe college has set up sanitary napkin vending machine for the girl students. Regular maintenance of drinking water tap, drip lines etc checked regularly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Most of the students taking admissions in the college are local and belong to the nearby villages. In major extension activities local citizen's participation is commendable. The college is playing an effective role of catalyst in the surrounding villages to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. This area comes in Marathwada region its socio-economic conditions are different than the other developed regions of Maharashtra. Most of the students admitted in our college are belong to the farmer's family. Our college tried to gather number of farmers from nearby villages through "Farmer's Meet". The importance of soil testing was also mentioned for good health of soil and to maintain the soil fertility. N.S.S volunteers and staff members persuaded the villagers of our adopted village Saratewadgaon to get vaccination Covid-19. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures on different topics. Literary association celebrates social oriented activities. Thus, the college has created very positive image for all the communities and they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This college is a role model of best governance and democracy. The college is recognized in the vicinity as a 'Center of Social Transformation'. The motto of the Sanstha is Not things but men can change the world. Preamble of the constitution is displayed in the office of the Principal. The fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in the campus. 'National Anthem' is compulsorily broadcasted in the college through the loudspeaker exactly at 11.00 in the morning. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Our institution had arranged number of programms covering freedom of expression through which the students can get courage to express them. Many of our teachers deliver lectures on the constitutional obligations, national unity and social harmony in the college, town and in nearby villages. 26th November, is celebrated as 'Constitution Day' in our institution. Every year, lectures of eminent speaker are organized on that day to reiterate the significance of the constitution of India. The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day 'Pledge of Unity', 'Ekta Ralley' is organized. Consumer day, The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression pogramms had been conducted by the institution from time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts   C. Any 2 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for heritage and celebrations. We relate students with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. It participates in the programmes of MHRD, UGC, University and the local Govt. offices. International Days are also celebrated. Institute pay tribute to all the national heroes on their Birth and death anniversaries. The event is followed either by lecture, rally or the competitions like elocution, singing, and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students.

Birth anniversary of Savitribai Phule is celebrated on 3rd January, 6th January reporter's Day, 12th January Birth anniversary of Rashtramata Jijau and Swami Vivekananda, 15th January Celebration of Makar Sankranti as Traditional Day, 23rd January Birth anniversary of Netaji Subhash chandra Bose, 26th January Republic Day of India, 19th February Birth anniversary Chhatrapati Shivaji Maharaj, 12th March Birth anniversary of Hon. Yashwantrao Chavahan 11th April Birth anniversary of Krantijyoti Mahatma Jyotirao Phule, 14th April Birth anniversary of Dr. Babasaheb Ambedkar, 22nd April

Vasundhara Divas, 1st May Maharashtra Din, 21st June International Yoga Day, 26th June Birth anniversary of Chhatrapati Rajarshi Shahu Maharaj, 11th July World Population Day, 23rd July Forest Conservation Day, 1st August Birth anniversary of Annabhau Sathe & Lokmanya Tilak, 9th August Birth anniversary of Dr. S. R. Rangnathan and August Kranti Din, 15th August Independence DayofIndia,5th September Birth Anniversary of Dr. Sarvapalli Radhakrishnan celebrated as Teacher's Day, 2nd October Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri, 31st October Birth anniversary of Sardar Vallbhbhai Patel , 14th November Birth anniversary of Pandit Javaharlal Nehru also celebrated as Children Day, 1st December World AIDS Day, 10th December Human Right Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Atal Anand Ghan Van forest! (Miyawaki Dense Forest)

2. Objectives –

1. More number of Plants in short place
2.   To increase oxygen level in atmosphere
3.   To increase forestation in urban area
4.   To win battle against pollution, Try to keep environment balance through tree plantation.
5.   To bring the spare land into plantation.
6.   To create awareness among the students and neighborhood community
7.   Participation in National Developmental Programme

3)   The context –College is located geographically in an average rainfall and drought-prone area where summer is always very hot. The college possesses so much agricultural land but cannot produce the crops due to irregular and average rainfall. All students of the college are from such agrarian families. Therefore college has

decided to create a model for society by utilizing its land optimally. So the innovative concept was came into existence i.e. Atal Anand Ghan van forest! It is one of the unique

4)   The Practice - The College has total 10 acres of land out of which a meager land is available for plantation. The college has a magnificent Ladies Hostel surrounded with varieties of green trees. College entrance is beautifully decorated with the green landscaping with pleasant trees. As per the guidelines of the CDC and IQAC, it was decided to set up Atal Anand Ghan Van Forest (Dense forest) in the college occupying nearly on 10 R land. It is Japanese Miyabaki forest technique. Its main object is to increase O2 scale in the atmosphere. If planted as per the plan it takes 10 to 12 thousand trees in a acre. It provides 13% forest shade. This type of experiment has been carried in Banglore, Hyderabad and Anandvan in Chandrapur district of Maharashtra. Our Govt. of Maharashtra has promoted to implement this plan in govt. institutions, schools and colleges. Beed district covers only 3% of forest so we have made a model project to be followed by the community and other offices. Its main characteristic is minimum place maximum number of co-supportive trees. This maiden project was initiated in college campus on 01/07/2021. Now the scenery is note worthy and eye catching. All students and staff jointly participated in this venture. Local students inspired by this task and motivating the community carry this in their barren land.

 There are 34 types of plants. That divided into three sub parts Main trees, Canopy and Herbs. These are Tamarind, Aovla, wood apple, shivan, wild okra, Sisoo, Pongaria, Ritha, Custard apple, Guava, drum stick, ber, Khair, Pimple, Hibiscus, Agave, Basil, Adulsa, Jasmine, rose etc.

5) Evidence of Success- Trees planted under Atal Anand Ghan Van forest scheme watered through drip irrigation system so it saves wastage of water. Minerals and compost fertilizers would be provided as per requirement and appropriate scale. Such attempts in rural area may be adopted in urban cities where there is scarcity of open land. Almost all the trees planted under this scheme is vibrant, full lush and green. Dense forest is actually dense, realized after only four months in our campus.

6)   Problems Encountered and Resource Required -

        As mentioned above this institution comes under draught prone area. Scarcity of water is crying need of every summer. Green, lush plants seems dried in summer. Sometimes these succumb to death

because of hot atmosphere and scarcity of water. Teaching and non teaching staff raised the fund and spent on water tankers to water plantation in the summer. However, this year, the scenario is little positive. Truly, water scarcity is a serious issue. Drip irrigation is used to this plant hence water is saved. This is maiden project in this area no prior knowledge about its implementation hence forest department in our taluka helped us many ways. They provided us a plantation chart. We all followed it strictly and planted 1810 new plants. Drip system saves water. Field pond will be used for its survival in emergency period of summer. It needs more water in first year then ultimately its consumption will be directed to natural water resources. After two or three months it turns into dark shade forest and minimum evaporation took place. Trees must be selected as per guidelines because these are supportive to each other. There is a combination of shrubs, canopy trees and large trees.

7)   Notes-

      This project is invented by Japanese Botanist Miyabaki hence it has been known as Miyabaki project too. This is one of the modern Botanical discovery. It must be adopted by all the countries in the world because world has been changing overwhelmed populated. There is very small places which are called open places in big cities and towns. Dense forest needs a little place to be started. It all the urban places follow t5his pattern, oxygen level in the atmosphere will be automatically increased. One R land could grow minimum 250 to 300 plants. There are several barren corners pieces in the cities, if this method could be implemented in such places greenery can be aromatically be increased. The base reason of global warming is degradation in forestry. Minimum 33% area must be under forest for human wellbeing. Percentage of forestation shall increase with this project implementation.

Best practice II

1. Title: River Cleaning and widening its depth and width

2. Objectives :

   1. To spread the message of river cleaning
   2.   To aware the people about rivers and their importance in human life.
   3.   To increase the water table level in the adopted village
   4.   To increase the feelings of integrity in the common people
   5.   To preach the people United we stand divided we fall
   6.   To be part of National campaign ' Clean India '

7. Protect rivers and their sanctity

3) The context:

Our college has adopted nearby village Saratewadgaon/ Anandwadi for its overall development since last four yours. Different innovative ideas and activities are implemented for villagers awareness and inspiration during this period. The river Mehakari is flowing between Anandwadi and Saratewadgaon. This year being lockdown period and online education our NSS unit got spare time to do innovative work in the adopted village. Mayor of the village with his corporate body took the resolution to clean the river Mehakari with the help of our college NSS team and Experts.

4) The Practice:

Almost All the villagers brought together for this herculean task. Majority of them are peasants and illiterate. This is very tiny village but it is known all over the state because of it's participated in *PAANI FOUNDATION* and achieving third price in the state. The strength of unity and integrity villagers have actually tasted many times. Both the side of the river basin widened 1/2 km. Now the water not only runs slow in this region but also percolation took place in abundant scale. Both the sides of the basin are decorated by planting 3,000 lush and green vegetation. That includes Coconut, Guava, Banboo, forest trees and many more.

5) Evidence of Success:

Villagers with intention or without intention encroaches the river every year hence the basin of the river falls narrower and narrower. In monsoon flow of the water runs fast through the basin resulting no percolation of water: after monsoon river basin dries because it doesn't resulted in any water pockets in the nearby area. Villagers have to face drought famine years after years. There is percolation machinery which will increase water table level. It creates water reservoir pockets in the heart of the river basin. No one is responsible for this situation but on the other hand all are responsible.

6) Problems Encountered and Resource Required:

Rustic peoples have to persuade in this direction and have to realize that rivers are our veins and when veins block nothing remains in life. Some of the leaders of villagers were send to observe watery village Ralegansiddhi, and Hivare bajar to observe

the work already done in this regard. Another big obstacle was fund; villagers come together and raised fund of rupees 2,00,000/- ICICI forum came forth with helping hand and donated rupees 4,40,000/- for this task. All the expenditure was audited by the Mayor, Gramvikas Adhikari of the village with his team. With this money a Pock Land and JCB hired for 11 days. ½ kilometer river is widened with required depth. This all task was carried out with the guidelines of Agriculture officers and Hydrologist in our area.

7)   Notes:

        Indian villagers can come together but they need leaders. Unity and integrity can be realized by doing great tasks. Rivers are veins of life. These are congested by humen have invaded on them at different places. The rivers are suffocating, needs to revive. These treasure must be maintained with care.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctiveness 2020-21

        Anandrao Dhonde Alias Babaji Mahavidyalaya runs on the vision 'not things but men can change the world' This shows dedication and faith of college to built the modern society on transformative potential in students. College efforts for building personalities of students with full of vigor and vitality. It plays a vital role in the town to cater the educational needs of nearby students. It has been reiterated that the college is shaping up physically and mentally through public participation. Here students of all communities have given chance to develop their talent, curiosity and devotion to knowledge. Today this college imparts education through 19 UG, 04PG, and 02 Research Centres , 03 B.Voc, 03 short term courses under university curriculum and 03 skill based short courses under college curriculum. Almost all the faculty is experienced, creative and having doctorate. Today here are 15 research guides. 9 faculties are working on board of studies of Dr. BAMU Aurangabad. Principal of our college is M.C. member of the university.

Holistic development of the students is achieved by participation in various curricular and co-curricular activities, i.e academic, sports, social services, leadership activities, cultural activities etc.. College attains its mission through NSS unit. Women's cell, cultural department, literary association and other departments are arranging various events as per academic calendar and some times need based. Our adopted village Saratewadgaon is well known in our state. It has bagged dirrent levels Prizes, awards and trophies. This year the said village got 16th rank in 10,000 participated villages. Our NSS unit and all the college staff played a role of catalyst during the competition tenure. College staff and NSS unit participated and arranged blood donation campaign thrice in the emergency period of Covid 19 (Collected 51 bottles at PHC kada, 39 bottles in Bhagwan College, Ashti and 33 bottles in our college.). Adopted villagers were frightening to vaccination hence their fear was removed by counseling again and again. All the village is vaccinated near about completely, (98.4%). During pandemic period college arranged National webinars (conferences and seminars) to bridge the gap of lockdown. Although our college is in remote area as per the university regulations 40% syllabuses completed online. College actively participated in online examinations regulated by the university this year. Participation in local community and achieve the overall growth of them is our distinctiveness. Live and let live comfortably, confidentially and spreading the knowledge that we have in the community where we are living has been our policy in all the spheres of life.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective implementation of the curriculum is done with a focus on the objectives and goals of the institution

- *Academic calendar*: **is prepared by IQAC in advance for smooth functioning of academic curricula. At the beginning of the year extracurricular activities are distributed among all departments as per relevance.**
- *Teaching plan*: **The Principal conducts meeting with all faculties and suggests to prepare academic teaching plan of all teachers. Each faculty member prepare and submits annual teaching plan at the beginning of year.**
- *Teaching Diaries*: **Each teacher prepares teaching diary having daily work notes including time of lecture, topic taught etc. Teaching diary is supervised by their respective heads.**
- *Time table:* **At the beginning of year time table committee frames the time table as per the curriculum and distribute to all departments and also display on the notice board for convenience to students. The HODs in the departmental meeting prepare departmental and individual time table. All the departments strictly follows time table.**
- *Internal assessment*: **Each department conducts continuous assessment which includes class tests, tutorials and group discussions seminars etc.**

- *Field Projects*: **the field projects are being conducted by various departments to enhance the research knowledge of students.**
- *Organization of study tours*: **The various departments organize industrial tours, field visits and visits to historical places to get practical knowledge of the course content.**
- *Guest Lectures*: **Departments arranges guest lectures of experts on curriculum.**
- *Feedback on curriculum*: **Feedback is collected from random students for the improvement of teacher's quality. They render their suggestions about the curriculum. The suggestions are analysed and are taken into consideration**

and work accordingly on it.

- *Infrastructural facilities*: The curriculum is delivered effectively through ICT tools and various teaching aids. The college has central library with M-OPAC facility. The library has a good collection of reference for each subject. The college has well equipped laboratories and specious playground.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before the commencement of the academic year, the academic calendar committee prepares containing the relevant information regarding the teaching learning schedule various events to be organized, holidays, dates of internal examination , semester examination etc.
- Academic calendar is uploaded on college website and displayed on notice boards.
- The Schedule of internal examinations, seminars, project work, unit test and semester examinations etc. is given in academic calendar.
- Examination schedule of exams is announced and displayed in advance.
- The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process.
- The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions.
- The compliance is verified with documentary evidence.

The process is as follows: Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures the Continuous Internal

Evaluation at both the internal as well as the University level. IQAC: The IQAC compiles the inputs received from the various departments. Stakeholders: The stakeholders are awareabout the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

194

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

194

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values

and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum.

1. **Professional Ethics:** Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught. Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. Career Guidance and Placement Cell organized placement activities including development of students, aptitude test etc. on a regular basis.

2. **Gender Sensitivity:** The College has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. Free counseling services are provided through a Counseling Cell. The college campus is secured with CCTV and high level security. There is a separate Girls hostel for providing the safe environment.

Besides this Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization programmes such as women's rights, human rights, gender equality, health and hygiene etc. Our institute also organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

1. **Human Values:** There are many UG courses which focuses on the development of human values: 1 Scientific Methodology, General Knowledge and Current Affairs nurtures a scientific temper among students. 2. Cultural Education takes pride in national ethos. 3. Rural Development fosters understanding of the rural life with a view to appreciate properly the polity and economy of our country. 4. Agricultural Operations inculcate a spirit of working with one's own hands.5.Study of Religion create a spirit of tolerance and awaken the spirit of Brotherhood. 6. Environment Studies brings consciousness and its impact on everyday life. 7. Co-curricular Activities such as Blood Donation Camp, Disaster management, cultural activities etc. inculcate human values in students and staffs. Besidethis we also celebrate day of Nation importance which imbibes the nation values in the students. Independence day, Republic day, Jayanti's of

great personalities, Teacher`s day, Voters Awareness Day, International Yoga Day, World Environment Day, Youth Day etc.

1. Environment and Sustainability:Environment awareness is inculcated among students. A compulsory core course on Environment studies is included in in second year of their degree program. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Wildlife week, Science Day, Earth Day etc. are annually celebrated. NSS students along with other college students and staff participate in tree plantation and cleanliness programs. We make student aware about the importance of water conservation, waste Management, E-waste Management, Plastic Eradication for preserving the environment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

180

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

1788

2.1.1.1 - Number of sanctioned seats during the year

2490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

981

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the completion of admission process, we conduct welcome programme. Through this programme, Principal's Addresses students about teaching-learning and evaluation process, code of conduct for college discipline, various academic and students' support services.

We identify the learning level of the students by their academic track record, through class-room discussion, question and answer method by considering their subject knowledge and previous year's performance. From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners

Initiativesfor advance learners

- Advanced learners are provided several facilities to develop their knowledge and skills.
- The teachers take extra efforts in helping them with an additional and personal interest.
- They are provided with the additional time, and are motivated to read advanced reference books by providing them additional library facilities
- Expertise guidance is given to them for better performance and asked to solve the model question papers.
- They are encouraged and guided to participate in various curricular and co-curricular activities viz, Science exhibitions, quiz, elocution, and debate etc, in which they can prove their scientific and academic abilities.
- They are felicitated for their academic performances in the Annual Social Gathering.
- They are encouraged to participate in various; such as seminars, group discussions, quiz competitions, etc.

Initiatives for Slow learners:

- **Special care is taken of the academic weak students.**
- **Teachers pay personal attention to the slow learners through extra classes. They take extra efforts to make the slow learners understand difficult concepts.**
- **Extra time is allotted to slow learners to complete their tasks such as reading, problem solving and analysis of the experiment. More attention is given towards slow learners for their academic improvement.**

- **Personal attention given by the teachers helps to build the confidence of the learners, it also introduces the other skills and interests of the learners and teachers try to improve those skills by encouraging them.**
- **Learners' personal background is understood by the teachers as their social and economic status contributes to their academic performance.**
- **They also use counseling for the emotional support. Besides, the parents are informed about the poor academic performance of their children.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1788	**46**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College works as a platform for the students to develop their overall personality. The college conducted various student centric activities throughout the year. So that learning became more experiential, participatory and socialistic by organizing activities like Group Discussions, Model Making, Field Visits, ,

Assignments, Seminars, Project Writing, Exhibitions, Publication of Wallpapers, Writing Articles, Poetry Citation, Rangoli, Oratory, Debates, Quiz competitions, and Poster Presentation. The college organized co curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

- Department of Chemistry exercised experiential learning by conducting industrial visits. The students participated in teaching-learning process through Questions-Answers Method, Group Discussions, and Students' Seminar on different topics. Department organized the state Level Science Talent Search Examination.
- Department of Physics organized a study tour and visited to Pawan Chakki (Wind Power station Plant).
- Department of Botany and Zoology organized the excursion and field visits Mahadeo Dara forest which is the biodiversity hotspots. The students observed and understood the ecological significance and submitted the Project report on their experiences.
- Department of Commerce's students visited nationalized Bank and took part in the actual bank transactions which provides experimental learning

The historical and excavation sites are visited by the students of History department to understand the historical importance of the places and people.

- The leadership qualities are developed in the students through Group Discussions, Project Work and organizing Workshop on various topics.
- The college promoted creativity amongst students by encouraging them to publish articles in the College Magazine and Wall Paper.
- The college has annual college publication called "SHETKARIAN". Students are nominated on the editorial board of college magazine, which improved their creative and administrative skills.
- To imbibe patriotic and social values among students, various Special Days like Teachers' Day, Independence Day, Republic Day, NSS Day, Maharashtra Day, and Anniversaries of National Heroes are celebrated every year.
- NSS unit conducted the activities like Blood Donation Camps, AIDS Awareness Campaigns, Tree Plantation, Swachh Bharat Abhiyan, Water conservation, Drive for Fund Raising during Natural Disasters in order to make the students

responsible citizen.

- Faculty plays the role of a guide and makes efforts to prepare a good human being out of a learner

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now days, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning.The teachers use online education resources, social networking sites, and blended learning platforms to effectively deliver teaching and provide enhanced learning experience to the students.

Teachers prepare modules on important topics, which are produced, recordedand made available for students online. Out of 40 teachers, almost all teachers of the college are using ICT tools and resources available in campuses. Around 90 to 100% faculties are using ICT in education to support, enhance and optimize the delivery of education, so that Students learning can be strengthened and made effective.

ICT Tools are Using by faculties are:

1. Desktop and laptops are connected with high speed internet wi-fi,
2. LCD Projectors,
3. Digital cameras,
4. Printer,
5. Photocopier,
6. tablets,
7. Pen Drive,
8. Scanners,
9. Microphones,
10. Smart board,
11. DVDs and CDs,
12. Flash discs.

Use of ICT by Faculty:

1. You-Tube, E-mails, WhatsApp group, Telegram Group are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information
2. Google classroom is used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
3. Online Classes through Zoom, Google Meet, Teachmint, Microsoft Team.)
4. Virtual labs are used to conduct labs through simulations.
5. MOOC Platform is also used (NPTEL, Coursera, SAP, Udemy, Edxetc)
6. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
7. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.
8. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://admkada.com/econtent.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teaching and Learning process is mainly aimed to achieve the good results in examinations. Examination is important aspects of the academic curriculum. The continuous internal evaluation (CIE) system is nothing but an assessment frame work designed to monitor the gradual progression of the students in terms of educational standards. The affiliating university will design the frame work not only the CIE (continuous Internal Evaluation) but also semester end-exams.The college has transparent and robust evaluation process in terms of frequency and mode. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of class tests, submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment are displayed through the notices to the students well in advance In order to ensure transparency in internal assessment.Students are briefed through faculty-wise opening addresses in orientation programmes by the Principal and Faculties about internal assessment, question paper patterns and university examinations. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. The ability of the students is assessed in terms of subject knowledge,skill,aptitude etc. An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students and teachers regarding examinations. Continuous evaluation is made through Group Discussion, Unit Tests, Assignment Submission, Field Visit/ Field Work and Seminars . Unit tests are conducted regularly as per the schedule given in academic calendar.Internal examination schedule is displayed on notice board in advance.Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that

the pattern of the questions is varying for different units. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment. Personal guidance is given to the academically weaker students after their assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has evolved a mechanism for redressal of grievances related to internal and external evaluation is as as per the directives of The Dr. B. A. M. University Aurangabad. The student can approach the individual Teacher or Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

1. Grievances related to institute level conducted examinations.

- At Institute level, an examination committee is constituted to handle the issues regarding evaluation process.
- The internal marks are displayed on the notice board.
- The assessed internal test papers are shown to the students for self-assessment.
- In case of any grievances regarding internal assessment, the student is free to interact with the respective teacher.
- If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

2. Grievances regarding university examinations

- As per the university norms, following are the methods of grievance redressal regarding university assessment:

- Students can obtain photocopy of the answer sheets from university on request.
- The photocopy is supplied on the payment of non-refundable fees as prescribed by the university.
- The prescribed application form for photocopy of answer books and verification of marks is made available to students. The duly filled and signed form of the applicant is to be submitted to the Principal of the College within 12 from the date of declaration of general results of the relevant examination
- Students who are not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University.
- Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results.
- The results of re-evaluation will be announced as per the university norms.
- If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results.
- The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination.
- The entire process is maintained transparent and time bound by the university

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set,taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi

prescribed to each class. Faculty and students are expected to know them by heart. In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the principal's address. They are also displayed on college website and brochure.

Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of particular class and subject. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member. Records of academic results and other achievements are maintained by the departments or the units. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching- learning process help to understand the expected learning outcomes. Secondly, the student's overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus help to judge the programme or course outcomes.

The college tries its level best to inculcate above mentioned outcomes. Following are some of the Programme, Course outcomes related to our courses. Communication skill and competitive

spirit, literary sensibility. Good citizenship with soft skills development. Constructive social work through women empowerment, gender equity, Opportunities to differently abled students, knowledge of respective subject. Commerce Entrepreneurship

development and career opportunities in Commerce. Science Creation of scientific temper through science exhibition and science association programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://admkada.com/aqar/Course%20Outcomes%20(COs)-%20Programme%20Outcome-%20Programme%20Specific%20Outcome%202020-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **Programme Outcomes (POs) contain creating and developing among students' aptitude/ skill/ ability/ capacity for**

I. Employment

II. Research

III. Critical thinking

IV. Social Awareness and Interaction,

V. Political Consciousness,

VI. Ethics and Responsible Citizenship, and

VII. Awareness of and Sensitivity to Environment and Sustainability, and

VIII. Women Empowerment and Inclusive Education.

- **Programme Specific Outcomes (PSOs) and Course Outcomes (COs) include producing among students:**

I. knowledge and skill of the subject

II. awareness of and sensitivity to local, national and global problems related to deprivation, socio- political issues, gender, environment, and discriminatory and

exclusionary practices.

III. interest and capacity for research and

IV. employment capacity

Evaluation and the level of attainment:

- Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent, with pass percentage ranging between 92% to 95% in the past 5 years. Dropout rate is low. In 40% programmes pass percentage is 100%. Majority students in Science, Commerce, and Education pass in first class (60%) and many with distinction (75%).
- Regarding attainment and evaluation of (PSO& CO-II) following details can be mentioned:
- University has introduced several self-financing programmes which centre on topics of gender, environment, human values and skill development.
- Most departments organize departmental seminars, surveys, presentations, debates, internship etc. on topics dealing with vital social, political, economic, ethical and environmental issues of the time. Some of these activities are assessed. The awareness and sensitivity level are good, gauged from the appreciable student participation in activities on these   issues.

- Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship. The attainment is satisfactory evidenced through their responsible contribution to Department activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://admkada.com/aqar/Course%20Outcomes%20(COs)-%20Programme%20Outcome-%20Programme%20Specific%20Outcome%202020-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

216

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://admkada.com/aqar/Student%20Satisfaction%20Survey%20(SSS)-2020-21%20(1).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 145500/-

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

84

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. On the basis of Covid-19 Lock down we organized few extension activities. NSS unit and a team of committed faculty members engage students in the community development programmes. NSS unit organize blood donation camp every year on the occasion of birth Anniversary of founder president our institute. in collaboration with government and non-government organization. During this year NSS unit organized blood donation camp on 5th Aug. 2020 in association with Ahmednagar Blood Bank Ahmednagar. Students of NSS re actively participated in Covid-19 awareness programme. Our college distributed Grocery kits to needy peoples during Covid19 Pandemic Lockdown. NSS department have celebrated Dakshata Janjagruti Saptah during 27 Cot. to 2 Nov. 2020 for awareness about corruption. NSS volunteers organized Road safety Rally on 8th Feb. 2020for awareness about Road Safety. Beside these programmes NSS Volunteers also participated tree

plantation, water conservation, Voters Day, Constitution day, Yoga Day etc.

Involvement in these extension and outreach activities the students develop critical thinking skills and may help them to become good leaders and well- mannered citizens.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

877

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`03`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The College encompasses a well maintained green campus with construction of building is 5475.21 sq.metre spread over 10 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.**
- **The various departments in Arts, Commerce and Science streams are located in the old and new building.**
- **The college encompasses sufficient number of well-furnished, well ventilated, spacious 25 classrooms for conducting theory classes.**
- **There are 10 laboratories which are well equipped and are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.**
- **The College has a multiple seminar hall cum auditorium with LCD projector, computing system and Internet facility. These halls are regularly used for conducting national / international seminars at the college.**
- **The entire campus is Wi-Fi enabled with band width of 100 mbps. Internet facility is available in whole campus including labs, classrooms, library etc.**
- **Our central library is fully computerized by automating the issue of books with bar code reader. Excellent Resources**

- are available for self-learning at Central library.
- The campus has well equipped playground, gymnasium and girls hostel.
- A specious Botanical Garden with medicinal plant is developed in the campus. College has developed Atal Anand Ghan van (Miyawaki Dense forest) on 10 R in college campus. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning in the campus.
- The Institute has a tank for water storage and percolation under rain water harvesting scheme. The college campus is maintained with clean and neat atmosphere.
- The college has cultivated an atmosphere providing the importance to Extra Curricular and Support Services organized by departments of Physical Education, Library, etc.
- Old Building :
- Ground Floor:Chemistry lab, Dept. of Commerce, IQAC office, classrooms, Social science Dept.(History, Political Science, Public admiration), Dept .of Languages (Hindi, Marathi), Generator Room, YCMU Study Centre , Store Room, Two P.G. Chemistry Lab. , Administrative Office, Principal Office, Library, Vice-Principal Office, Dept. of Dramatics, Conference Hall, Dept. of Physical Education.
- First Floor: Zoology Lab., Botany Lab., Sociology Dept., Exam. Dept., Computer Lab., Dept. of English, Class rooms, NSS office , Dept. of Math's, Dept. of Physics, Chemistry Lab, Dept. of Geography.
- New Proposed Building :
- Ground Floor: Principal Office, Administrative Office,
- First Floor: Dept. of Commerce , Computer Lab. And Class rooms.
- Second Floor: Dept. of P.G. and Class rooms, Seminar Hall.
- Third Floor: Library , Reading Rooms for Boys and Girls, Seminar Hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga-centre and cultural activities. The institute played a proactive and supportive role in grooming students in sports and cultural activities. The students participate in inter institute, inter university, state level, national level and international level competition Sports. Infrastructural and instrumental facilities have been developed for extracurricular activities. Department of Physical Education encouraged students by providing expert coaching for various games. A well equipped gymnasium centre is available in the campus.

- Outdoor Sports Facilities:

Sr. No.	Sports Facilities	Number
1	Basketball court	1
2	Volleyball ground	2
3	Kabbadi, ground	2
4	Hand ball ground	1
5	Cricket ground	1
6	Athletics	1
7	4X100 meter running track	1

- Indoor Sport facilities:

  ○ Weight lifting,
  ○ Power lifting
  ○ Chess
  ○ Carom

- Gymnasium: A well equipped gymnasium centre is available for sportsmen and players. Advanced equipments are available in Gym.
- Equipments in the Gym: The students are trained by the trainers to participate in Inter-Collegiate University, State and National level competitions.
- Infrastructure for Yoga: The college has established a separate yoga centre.Yoga practice is conducted by Department of Physical Education in Auditorium Hall. International Day of Yoga is celebrated on 21st June every

year on open space in which Teachers, Students, and common men participate.

- Infrastructure for Cultural Activities :

The institute encouraged the students for participation in different events and competitions at Inter Collegiate University, State and National level i.e. Plays, Mimes, Folk Dance, One Act Plays and Street Plays. An open air auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act plays, street plays are performed. The events such as Youth festival, Traditional days, Inter-college cultural events/competition are organized to inculcate the cultural and traditional values amongst the students.

The students are financially assisted to participate in Inter-Collegiate University, State and National level competitions. Winners are felicitated by awards , certificates and cash prizes. A separate cultural committee is formed in the college which maintains the record of all the cultural activities.

The college Publishes yearly Magazine namely 'Shetkarian ' since last 21 years .It is a chance and opportunity for students and teachers to publish their hidden art and merits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1286308

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. It comprises collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. Library is automated using Integrated Library Management System (ILMS) computerized with SOUL Open Source Integrated Software and OPAC (Online Public Access Catalogue) for students & faculty members. The bibliographic information about the collection is made available through Library OPAC system. OPAC system deals with the Catalogues and Search of the Books present in the Library on basis of various criteria like: Accession Number, Title, Author, Subject and Publisher with the

details and the status of the books present in Library. It has access to more than 5000 e-journals under the e-shodhsindhu program of INFLIBNET. The students can extend their search with use of internet, e-books, e-journals etc. made available in the digital library

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

Status of automation	Fully automated	
OPAC System	OPAC system is available for users Library.	
Library Website	Library services related portal is on the college website: http://www.admkada.com/Library.aspx	
Library automation	Library Services are fully automated Code system	
Total number of computers in Network Resource Centre	03	
Total number of Computer for Library office use	03	
Total number of printers for public access	02	
Reprography machine	01	
Internet Bandwidth Facility	100 MBPS Available	

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

143954/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

08

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

IT facilities have been updated on regular basis. Also, the new IT facilities related equipments are purchased every year as per the demands of the respective department i.e. Advanced Computers,

Laptop, Printers, Scanners, Accessories, UPS, LCD Projectors. To maintain computer laboratories, regular purchasing of mouse/RAM and other hardware components were also done. In session 2019-20, 25HP 6200 desktop (with core i3 II Gen, 4GB RAM, 500 GB HDD, 1.6GB Graphics, 17 inch Screen, Screen and Mouse) was purchased to upgrade the computer lab. This lab is used for Data Science Lab/Project Work.

The institute has assigned an employee for up-gradation and maintenance of IT facilities and Wi-Fi. He continuously monitors the requirements of IT facilities and are updated periodically as per the requirementsInternet connections are provided to the Administrative Office, various departments, NAAC office, Central Library and YCMOU office. The office, library, students and faculties made optimum use of these facilities provided by the institute. In the institution, there are 95 (Ninety Three) computers and one Laptop, Fifteen Printers, Four Scanners, Two Projectors, Five UPS and Ten CCTV Cameras. Authorized Library Management Software (SOUL), College Automation Software, Admission Management Software and Account Management Software are available.In the library, Networking Information Centre is available. Computer Laboratories for B.Sc. Students and Commerce Faculty Students are developed with update software in LAN System.. In administrative office, LAN facility is provided. As per the increasing strength of the students, IT based equipments are purchased from the recognized companies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1286308

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of physical, academic and support facilities:-

The college has a simple policy and mechanism for maintenance and upkeep of the infrastructural facilities.The institute has assigned the duties to academic in charge for supervision of the maintenance and utilization of academic support facilities. Heads of the departments submitted the requirements for maintenance of physical, academic and support facilities to the academic in charge as per necessities. The heads of faculties conveyed these requirements to the Principal. The Principal put the proposal of requirements with budgetary provision in front of CDC. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. After getting approval of CDC, the requirements of large expenses are sent to the Parent Institute for approval and funding and then management of

institutesallocatesthe budget fromtheavailablefinancialresources.

A brief description is presented below on maintenance of physical, academic and support facilities.

- **IT facilities:**Computer systems, UPS, Softwares and Servers are maintained by Lab Assistants , Lab-In Charges and outsourced technicians. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.
- **Laboratory:** Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Every laboratory assistance keeps the record of utilization of equipments, computers and other required material for experiments. Major breakdown maintenance if required, is carried out by external agencies.
- **Class Rooms:** The class rooms are cleaned on daily basis monitored by institute supervisor. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the class rooms
- **Library:** Librarian with supporting staff has been appointed to maintain central library. They focus on the availability and utilization of instructional material in teaching and learning process. At end of the Academic year stock verification is done. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments.
- **CCTV, LCD etc:** The internet connectivity,CCTV security system, LCD projectors are maintained with the help of external agencies.
- **Sport /ground:** Physical Director of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc.
- **Maintenance of other support systems:**

- Housekeeping for regular cleanliness of principal and administrative office, ladies room, washrooms, common room, corridors, premises, washrooms etc. done every day. Sanitizing of washrooms is done on regular basis.
- The college Beautification and Cleanliness Committee took care of the maintenance of garden and campus regularly.

- Thecollege takes care for optimal allocation of budget for the maintenance of physical and academic facilities and approved by College Development Committee. As per budgetary financial provision, the institute incurred the expenditure on the maintenance of physical and academic facilities.

Utilization of physical, academic and support facilities:-

- The institute runs Arts, Commerce and Science faculties and B. Voc. courses. There is also Post Graduation in the subject Marathi, Commerce, Chemistry and Zoology. Research facilities are available in the subjects Marathi and Commerce.
- The Institute established a system and procedure for utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. and formed various committees such as Academic In-Charge Committee, Time-Table Committee, Academic Planning Committee, Library Committee, Research Committee etc. to look after the optimum utilization of physical, academic and support facilities i.e.
- The college utilizes its physical infrastructure maximum by operational time table made for maximum use of utilization.
- Time-table committee prepared time schedule of theory and practical classes as per workload of the subjects and submitted to the academic In-Charge. The laboratories are made available as per the batches. UG and PG classes are conducted in the Morning and Afternoon shift. At the time of Internal and external assessment, classrooms and laboratories are given as per University examination scheduled.

- The books are issued to the student and staff on their library cards. The library is open for 8 hrs. on all working days. Students and teachers can access books online with the help of OPAC software. INFLIBNET online portal is available for faculty.

- • **The Cultural and Co-Curricular activities are organized in the auditorium hall. In seminar hall, the Workshops, Conferences, Seminars and Guest Lectures are arranged.**
- • **Playgrounds and Running Track are used for sport activities.**
- • **The Auditorium, Seminar hall, Playfield, Running track are provided to the Government, Non-Government and private agencies for their extension activities.**
- • **The college has proper electrical installation. Transformer for the whole campus is ongoing by the distribution company. The college has Generators for alternative supply of power. UPS and stabilizers are used for the sensitive equipment's. There are three tube wells with proper pump facility and supply connections in the main Buildings, Laboratories, Garden and Hostels etc.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

643

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees The Student Council plays a crucial role in conducting activities related to teaching and learning, cultural activities, examination etc. The selection of the student as members of the student's council is as per the provisions of the sections 40 (2) (b) of the 'Maharashtra University Act 1994' and Maharashtra Public University Act 2016. The University Act was in the suspension and supposed to be replaced by Public University Act. Therefore, the council was not formed However, the college took the initiative to give representation to the students by taking them as members of the college working committees.

The following is the list of Committees having student representation and engagement which are appointed for smooth conduct of curricular, extracurricular and co-curricular activities.. 1. Class committee 2. NSS committee 3. Sports Committee 4. Cultural Committee 5. Internal Quality Assurance Cell 6. Anti-Ragging Committee 7. Anti Sexual Harassment Committee 8. Grievance Redressal Committee 8.College Magazine Committee etc.

Students actively participates in various administrative, co-curricular and extracurricular activities such as Blood donation camp, tree plantation, water conservation, cultural activities, celebration of festivals, organization of seminars, literary activities, Covid-19 awareness programme etc.

Students are presented for leadership by making them incharge for organizing various departmental activities such as debates, poster and photography competition, quiz competition, annual day celebration, Study tours and extension activities etc. Programme anchoring and scheduling for various events, sports activities and volunteering work for "Pani Foundation" camp etc. Students are actively participates in key responsibilities such as fund raising for social causes when necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association main objective is to help former students find job opportunities and improve their chances of landing a job offer with opportunities for expanding a graduate's professional network. Career fairs, for example, bring together employers from around the area, and sometimes further, so that graduates can meet company representatives face-to-face. Career counselling, seminars, webinars, and networking events may provide helpful information about the job market. In addition to career services, alumni associations may provide various resources to help former students post-graduation. This might include access to library materials, extensive journal and periodical databases, and even educational amenities on campus, such as certain labs and equipment. Alumni can use college library, Computer Lab, Digital Resources and Infrastructure for their competitive examination

preparation free of cost. Being able to connect with former classmates can be another benefit to belonging to an alumni association. Whether this leads to a career opportunity or is simply a chance to catch up with old friends and acquaintances, graduates will benefit from alumni directories and online social media groups that keep the lines of communication open well after the caps and gowns have been removed. Connecting fellow alumni is one way to find career and social opportunities, but reconnecting with past professors can offer a wealth of opportunities as well. This is particularly true for research, as many professors at colleges and universities are engaged in some type of academic research. Graduates could connect with professors in their field to gain worthwhile experience or guidance with a particular research topic. Graduates often want to stay connected to their alma mater and help future generations of alumni have the same opportunities and positive experiences they did. Alumni associations offer a number of ways to give back, including gifts, endowments, membership fees, and volunteer opportunities. Giving back to an alumni association is a great way to keep the legacy going and ensure that future generations of students have the opportunity to pursue quality higher education.

Alumni Association member's contribution happens in various non-financial forms such as alumni interaction week, alumni challenge competition. Alumni on our campus for the benefit of the juniors, namely for conducting viva, conducting mock personal interviews, discuss business and entrepreneurship opportunities. During the interaction alumni have highlighted the importance of current trends in the market and guided the students about the career opportunities in different fields. They have also shared their personal experiences with students. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for functioning of various students clubs. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them in to job providers. This has resulted in to two out of four students who have in progress of their revenue streams. Some of the alumni are actively participating in social service combining with creative activities for rural area kids. These activities are quite motivational and create enthusiasm among children resulting in awareness related to importance of education among poor children. All these activities are carried out during weekends. Whenever these alumni visit the campus they motivate students to follow their path for the betterment of the society.

Alumni Association members actively participates in various social activities such as Blood donation camp, tree plantation, water conservation, cultural activities, celebration of festivals, organization of seminars, literary activities, Covid-19 awareness programme etc. "Pani Foundation" camp etc. alumni association members are actively participates in key responsibilities such as fund raising for social causes when necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- **Vision and Mission statement;**
- **The vision of the institution is to evolve through collective leadership into a centre of academic excellence. Its seeks to achieve a wholesome synergy between academics practices, social empathy, cultural proclivities and co-curricular responsibilities so that students may develop to their fullest potential.**
- **Mission statement : Sa Vidya Vimuktye (?? ?????? ?????????)**
- **To expand the range of disciplines/subjects available to students at the under graduate and post graduate level,**
- **To consistently upgrade teaching- learning policy, methods and apparatus so as to be able to deliver its core services.**
- **To incorporate value added, vocational and technical courses in curriculum.**
- **To continue to enhance its extension activities and outreach programmes.**

- B. Nature of governance:
- The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing body delegates authority to the Secretary and Principal who in turn share it with the different levels of functional in the college. The Head of Department , the chairmans of various committees along with the higher decision-making bodies play important role in determining the institutional policies and implementing the same.

- C. Perspective/Strategic Plan:
- The institution has a perspective/Strategic Plan in place to help to development in a systematic and phased manner.
- Application for grants from Government and non-government sources.
- Extension of available area to accommodate more classrooms, laboratories, auditorium, staffrooms etc.
- Improvement of the scope and profile of the teaching-learning experience through greater use of ICT .
- Application for more substantive posts.
- Application for post graduate courses.
- Partnering with research institute.
- Mobilization of funds of projects through the alumni and other stakeholders.

D. Participation of Teachers in Decision-Making Bodies.

- Teachers discharge an impotent role in implementing the vision and mission of the college and to that end play a proactive part in the decision making process.
- Teachers influence the institutional policy through the Teachers, Council representatives on the governing body, the finance sub –committee, the building sub-committee, hostel sub-committee of the college.etc.
- Besides, teachers are members and conveners of the various committees that are instituted for the day-to-day functioning of the college. Some of these committees are Academic Council, Examination Committee Admission Committee, Library Committee, the Research Committee etc.

Additionally ,teachers discharge an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution by steering the NSS unit, the Women Empowerment cell, sports club and Reading club among other laudable cells and societies.

File Description	Documents
Paste link for additional information	http://admkada.com/Objectives.aspx#obj
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional Context of the Key Indicator:

The Institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Practice of Decentralization reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels such as Management, CDC, Principal, Vice-Principal, IQAC, Various Committees, Administrative and Non teaching Staff, NSS, stakeholders etc. All these involve in the decentralisation and participative management and working together for efficient functioning of the Institutions.

1. Management: The management of Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management.

The Institution has a committee mechanism for providing operational autonomy and authority to all committees to work according to the decentralized governance system.

1. College Development Committee: CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth
2. The Principal: The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the Executive committee and the CDC.
3. IQAC: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members. The QAC works for quality parameters in various academic and

administrative activities of the College

4. Administration: The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

5. Faculty members:The faculties are execute the policies and programs accurately and constructively. Faculty members of the college committees are given representation in governing body through their active involvement in these various committees established by the college such as; Administrative committee, Discipline committee, Admission committee, Anti Ragging committee,Student welfare committee,Redressal committee,Beautification of campus committee,woman empowerment committee,examination committee etc.The faculty members actively participate in various college programmes and activities.

6. Departments: The Primary role of the department is to provide the academic excellence in all activities. The Departments and Head of the Department are perform their role and responsibilities initiated with the vision and mission of the college.

7. Non Teaching Staff: In the administration nonteaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

8. Students: Students are delegated power and involvement in the governing body through their decisive function in the college such as IQAC committees,NSS committees and college magazine committee.

Case Study Showing Decentralisation and Participative Management:

The college promotes participative management through periodic national and International conferences as a part of quality improvement initiative with all the faculty members and director together with IQAC team.The college has organized ten conferences/seminars/webinars/workshops during academic year 2020-21 in which various works are distributed among the staff by which these activities were conducted smoothly. Staff and student participation through following committees, Brochure Preparation and Acceptance committee, Distribution of the conference proceedings committee, Registration kit committee, Guest /speaker Invitation and escorting committee, Stage and seating Arrangement

committee, Hospitality and catering committee. The involvement of all committees and both the teaching and nonteaching staff and students were the part of the event.

Following are few examples of events organized with decentralization and participative management.

1. The college has organized One day National Seminar on COVID-19 Pandemic; Challenges before Indian Economy on 30/04/2020.The Principal,Directors and coordinators of internal quality assurance cell and faculty of various colleges attended this national seminar.
2. National Webinar on Biodiversity and Its Conservation on 10/08/2020 organized by Department of Botany.
3. Department of Hindi organized National webinar on "Vartaman Parivesh Aur Hindi Sahitya"on 08/08/2020.
4. Department of Marathi organized National Webinar on "Aajche Samajik Vastav Aani Marathi Sahitya "on 28/07/2020.Department of English organized National Webinar on Use of E-Content in Teaching Literature on 29/07/2020.
5. The IQAC has organized Faculty Development Programme on:Engaging Faculties as Catalyst for a Promising Future" on 02 March To 04 March 2021.
6. The IQAC has organized National Webinar on:National Educational Policy"on 04/08/2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Context of the Key Indicator:

The college has prepared a strategic plan. While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Alumni, and the Management. This plan included development of Academic as well as infrastructural facilities as follows;

- To run B. Voc. courses.

- **To prepare and submit proposals for new P. G. courses.**
- **To organize Webinars in various subjects.**
- **To increase ICT based class room.**
- **To promote faculties for E-content Development.**
- **To plan Atal Anand Ghan van in the campus**

Introduction of B. Voc. Courses:

Our college is situated in rural area. Local students are getting an opportunity of higher education at Under Graduate and Post Graduate level in the faculty of Arts, Commerce and Science in few subjects. It is one of the renowned colleges in nearby area. The stakeholder of the college demanded to introduce B. Voc. Courses. This demand of the stakeholders was put by IQAC in front of College Development Committee. The College Development Committee members discussed this issue in its meeting. According to principal and CDC we prepare and submitted proposals in prescribed format for three B. Voc. Courses i.e. Audit and Taxation, 2. Nursery and 3. Film making and Dramatics.

After getting sanction from UGC, college introduced above three B. Voc. Courses from Academic year 2020-21. Due to the introduction of the new courses in the college, the students got an opportunity to complete these course and make their career in new field.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Management: The Board of Management is the principal executive body of the Institution. It is responsible for the operation of all aspects of the institution including its finance, human resource, educational and research functions and infrastructure arrangements. It decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees. It can develops the policies and deliberates on the Academic, financial

and administrative initiatives for the future.

College Development Committee: CDC is formed according to the Maharashtra Public Universities Act 2016. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It recommend to the management about introducing new academic courses. CDC Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities, the use of ICT in teaching and learning process. . Discuss the reports of the IQAC and gives suitable recommendations.

Administrative Set-up: The Principal is the executive head of the institution. The role of a principal is to provide strategic direction in the college. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. The Office Superintendent is head and custodian of the college office which includes various sections such as Establishment, Accounts,UGC etc. Head clerk, senior clerks, junior clerks are the assistants of OS. They works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts etc.

IQAC: It is responsible for fixing quality parameters for various academic and administrative activities. It is responsible fordeveloping perspective plan and also documenting various programs/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement.

The Librarian: The Librarian is the Head of Library and is assisted by Library Clerks and Attendants. The Library Advisory Committee discusses the issues regarding the function of the Library.

Supporting Committees: Various committees are formulated for smooth functioning. The chairman of each committee develops plan and work of the respective committee.

Service Rules, Proedures, Recruitment and Pramotion Polices:

Service rules and procedures are guided by the Dr.B.A.M. University Aurangabad as per rules of UGC and the State Government for the appointments and Promotions of teaching and

nonteaching staff.

Grievance Redressal Mechanisms:

The college has Grievance Redressal cell. This cell resolves grievances. Majority of the grievances of the students are solved by Vice- Principal & Principal level.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://admkada.com/aqar/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Welfare measures for teaching and non-teaching staff:**
- **Employees Provident Fund as per PF rules: Keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF rules.**
- **Gratuity: Gratuity is applicable to every staff after five year of permanent service.**
- **Salary timely credited to bank account of employee. : In each month, the employee gets the salary on time through**

bank accounts only. The sanstha credits the salary on time every month irrespective of the due scholarship are received or not.

- The Institutional Credit Co-operative Society lend loan up to Rs. 300000/- and emergency loan up to 50000/-
- Loan facilities from different co-operative and nationalized banks, for which the college takes guarantee of refund.
- Medical leave encashment: Provision of Medical and Casual Leaves. Facility of encashment of balance medical leave to ad-hoc faculties is available at the end of academic year 1 The women employees are extended the maternity leave as per the service rules of the institution
- Study leaves for Ph D, higher education and training programmes. Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty
- Organization of Faculty Improvement Programme
- Financial support for attending seminars, , conferences, workshops etc.
- The faculties are felicitated after the award of Ph.D. / M.Phil. / NET   / approval of research projects etc.
- Wi-Fi campus for Teaching, Non Teaching staff and Students
- Those who receive outside awards/ prizes also felicitated.
- Felicitation and Gift at the time of retirement
- College celebrates 50th anniversary of each faculty.
- The college gives farewell to every superannuation person.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

44

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for teaching and non-teaching staff. An effective performance management system plays a crucial role in managing the organization in an efficient manner.

Performance appraisal system for teaching staff:

The performance of the teaching staff is evaluated by Performance Based Appraisal System (PBAS) as per guidelines of UGC. The performances are classified into three categories;

1. **Teaching, Learning and Evaluation related activities,**
2. **Co-Curricular, Extension and Professional Development related activities and**
3. **Research Publications and Academic Contribution.**

At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma suggested by UGC.

The faculty members are informed well in advance of their due promotion. Based on the data collected, API scores are calculated for above three categories. The PBAS proforma filled by the Faculty Member is checked and verified by API Screening Committee followed by IQAC and fix API scores to be achieved by the faculty members in the three categories. Based on the API scores the teachers are promoted to next higher position through Career Advancement Scheme (CAS).

Performance appraisal system for non- teaching staff

All non-teaching staff is assessed periodically through a structured mechanism and annual confidential reports. The various parameters for non-teaching staff are assessed under different categories i.e.

- **Character and Habits**
- **Discipline and regularity**
- **Work efficiency and commitment.**
- **Departmental Abilities,**
- **willingness to learn**
- **Relations/Co-operation with superiors, subordinates,**

Besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	http://www.bamu.ac.in/Portals/0/Regulation-1893_for_CAS.PDF?ver=2018-02-03-175514-027
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a formal mechanism for internal and external audits. The accounts are regularly audited every year to ensure financial compliance.

Process of Internal Audit: The internal audit is a continuous process. The internal finance committee and the Qualified Auditors from external resources have been appointed for internal audits. The committee thoroughly verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book and submitted to the management of the institution through principal. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the

principal.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules at the end of each financial year. The auditor ensures that all payments are duly authorized after the audit. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

53000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Context of the key Indicator

        Institute maintains & follows a well-planned process for the mobilization of funds and resource. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds:

- **Students fees**
- **The College receives salary grant from the State Government.**
- **UGC Grants**
- **The management provides need-based loans.**
- **Various government and non-government agencies provides funds for research and organization of events like seminars, conferences, workshops etc.**
- **Funding from alumni donors**

Optimum utilization of funds is ensured through:

- **A finance committee has been constituted to monitor the optimum utilization of funds**
- **for various recurring and non-recurring expenses**
- **Adequate funds are allocated for effective teaching-learning practices**
- **Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.**
- **Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.**
- **Adequate funds are utilized for development and maintenance of infrastructure .**
- **Some funds are allocated for social service activities as part of social responsibilities through NSS.**
- **ensure that the expenditure lies within the allotted budget. The intervention of the**
- **management is sought in case the expenditure exceeds the budget.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell :The institute has established IQAC as per National NAAC guidelines. The IQAC has consistently

striven to institutionalize quality assurance strategies and processes at every level of the institution functioning.

The IQAC has regularly convened meetings. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.

The IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and statutory authorities:

- Institutional development plan.
- Annual Quality Assurance Report (AQAR)
- Self-Study Reports of various accreditation bodies (ISO, NAAC, NIRF etc.)
- Performance Based Appraisal System (PBAS) for CAS
- Action Taken Reports

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

(a) Organization of Faculty Development Programme: As per the resolution taken in the meeting of IQAC held on 23/02/2021, theIQAC has organized a three day Online Faculty Development Programme'*on Faculties as Engaging Faculties as Catalyst for a Promising Future*' in association with The Jumpstart ,a Skill formation and Employability enrichment Venture, Pune on March 02nd , 03rd& 04th, 2021. The main objective of this Faculty development programmewas; i. Tocreate awareness and to upgrade the knowledge and skills of faculty members in the institutions of higher education as well as to pursue their academic/research activities, ii. To enhance teaching style of faculties, iii. To increase personal effectiveness, iv. Global learning adaptation and v. To build trust quotient with students and management.

(b). To plan and implementation of AtalGhan van (Dense Forest)in the campus: The IQAC proposed to initiate various green practices to maintain eco-friendly college campus .As per the resolution taken in the meeting of IQAC held on 23/02/2021, decided to grow AtalGhan van dense forest on the basis of Japanese technic Miyawaki dense forest on 10 R in the campus . We grow such type of dense forest on 6 R by plantation of 1800 plants of various varieties. Beside these we also made plantation of another 135

plants along with 250 bamboo plants in the campus. All these plants are provided with drip irrigation. We also taken initiatives regarding plastic eradication, Clean and beautiful campus, save power, waste management etc. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. After the previous accreditations, the institutes have undertaken many Incremental improvements for quality initiatives

The significant initiatives are taken as follows.

1. Curricular Initiatives:-

- From academic session 2019-20 M.Sc. Chemistry is introduced at PG level.
- The Proposal for M. sc. Zoology is submitted to Dr. Babasaheb Ambedkar Marathwada University Aurangabad
- The institute have introduced three B.Voc. Courses i.e., i. Audit and Taxation , ii. Nursery and Film making and Dramatics from academic session 2020-21.
- The institute offered three certificate courses i.e. i. Bandhani Painting, ii. Rangoli Designing and iii. Oratory Skill Development.
- The institution also introduced three courses under Lifelong learning and extension education from 2019-20. i.e. i. certificate course in Salesmanship, ii Certificate Course in communicating English, iii. Certificate Course in Library Management.

 The Parent university has introduced Choice Based Credit System (CBCS) for M. Com. I and II year from the academic session 2015-16 , B. com I year from 2018-19, II year 2019-20 and third year from 2020-21, M. A. Marathi I & II year from 2015-16 and M. Sc. Chemistry from 2015-16 The same scheme is followed by the institution.

   1. Teaching-learning reforms:

At the beginning of the every academic year, the teachers planned the teaching schedule according to the University academic calendar.

All the teachers have incorporated ICT based Teaching and used Learning Management System (LMS). Apart from lecture methods of teaching, the faculties have adopted the innovative teaching approaches/methods by using ICT. The teachers prepares ICT based e- content such as PPTs, PDFs, and Videos. Teachers also used the interactive approach of teaching aids by using the LCD projector, Library is fully automated. In Library software SOUL is upgraded to version 2.0. Web OPAC facility is started.. Barcode based issue/return has been started. Besides N-list programmes are provided to students and teachers. By using innovative teaching methods, the teachers motivated the students; accelerate their knowledge and helped to upgrade his subject knowledge

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anandrao Dhonde Alias Babaji Mahavidyalaya Kada strictly observe safety and security of females. Institution has discipline committee to continuous monitoring. The complaints related to the violation of disciplines are reported to the concerned staff and placed before the Principal. The confidence among girls is built organizing different programmes and activities. The college campus is fully lighted. Anti ragging and anti harassment committees are present, but our college is remote from such evil practices. Vigilance squad of police station does orientation of local girls strengthening their confidence and awareness of security at the beginning. The college has Anti Harassment committee.

a) Security : The building campus is covered under CCTV cameras. The footage is often observed. The college has provided separate staircase for girls in the new building. We follow the *Vishakha* guidelines. The college staff assigns campus supervision to maintain discipline when needs be and on the occasion of functions. The college has adopted mentor mentee scheme to solve the individual and academic problems. Staff solves problems of the students in their respective departments. College organizes lectures of eminent personalities to create legal awareness, community awareness, health consciousness among students. College has separate ladies room. The patrolling van of local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.

b) Counseling:

Women empowerment cell of the college organizes all important activities associated with the counseling of the girl students. Formal and informal counseling is done in the college. Staff members motivate the students to improve their overall personality by participating in various activities organized by the college. Staff members inspire the students of downtrodden and weaker section to come to the main stream of the society. The college has mentor mentee scheme, which recommends majority of the mentors to select a mentee especially from the disadvantaged and vulnerable category of the girl students. In the scheme the mentor follows the development of the mentee by providing personal counseling at the different stages. The personal problems of the girl students discussed with the woman empowerment committee members are kept confidential. Women police officers counsel our students from our taluka police station. They have formed a whatsApp group naming *Police station, Ashti police Kavach* that enhances the self confidence among women students and employees.

c) Common room:

The Mahavidyalaya has provided separate common room for boys and girls. College has girls hostel for the accommodation of rural students. The common rooms have essential amenities.

File Description	Documents
Annual gender sensitization action plan	http://admkada.com/aqar/Annual%20Gender%20Sensitization%20action%20plan%202020-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://admkada.com/aqar/Measures%20initiated%20by%20the%20Institution%20for%20the%20promotion%20of%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has lush, green campus giving priority to keep it clean and eco- friendly. The faculties and students are regularly advised to reduce waste at lower extent. The solid waste is regularly collected by the garbage town council. The college has a vermin-compost unit in which organic waste is converted into bio-fertilizer by the vermin-composting. Garden waste, kitchen wastes from the college canteen and other wet waste are collected from different areas of the campus. Dry waste mainly leaf litter is allowed to decompose systematically over a period. Partial waste recycling system is maintained on the campus by utilizing the sewage water for nearby trees. The boards with meaningful slogans are displayed to bring environmental consciousness among the students as well as stakeholders. Old newspapers, old answer papers and raw paper material (Raddi) is sold out periodically. For E-waste: Our patron sanstha had constituted a committee for it. They suggest us tocollect the non-working laboratory equipment, computers, monitors, printers and batteries etc. as scrap materials. Those are collected on the systematic basis following the rules to the head officeThe college has set up sanitary napkin vending machine for the girl students. Regular maintenance of drinking water tap, drip lines etc checked regularly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	A. Any 4 or all of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Most of the students taking admissions in the college are local and belong to the nearby villages. In major extension activities local citizen's participation is commendable. The college is playing an effective role of catalyst in the surrounding villages to maintain the peace and national integration. The college

regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. This area comes in Marathwada region its socio-economic conditions are different than the other developed regions of Maharashtra. Most of the students admitted in our college are belong to the farmer's family. Our college tried to gather number of farmers from nearby villages through "Farmer's Meet". The importance of soil testing was also mentioned for good health of soil and to maintain the soil fertility. N.S.S volunteers and staff members persuaded the villagers of our adopted village Saratewadgaon to get vaccination Covid-19. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures on different topics. Literary association celebrates social oriented activities. Thus, the college has created very positive image for all the communities and they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This college is a role model of best governance and democracy. The college is recognized in the vicinity as a 'Center of Social Transformation'. The motto of the Sanstha is Not things but men can change the world. Preamble of the constitution is displayed in the office of the Principal. The fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in the campus. 'National Anthem' is compulsorily broadcasted in the college through the loudspeaker exactly at 11.00 in the morning. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Our institution had arranged number of programs covering freedom of expression through which the students can get courage to express them. Many of our teachers deliver lectures on the constitutional obligations,

national unity and social harmony in the college, town and in nearby villages. 26th November, is celebrated as 'Constitution Day' in our institution. Every year, lectures of eminent speaker are organized on that day to reiterate the significance of the constitution of India. The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day 'Pledge of Unity', 'Ekta Ralley' is organized. Consumer day, The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression pogramms had been conducted by the institution from time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for heritage and celebrations. We relate students with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. It participates in the programmes of MHRD, UGC, University and the local Govt. offices. International Days are also celebrated. Institute pay tribute to all the national heroes on their Birth and death anniversaries. The event is followed either by lecture, rally or the competitions like elocution, singing, and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students.

Birth anniversary of Savitribai Phule is celebrated on 3rd January, 6th January reporter's Day, 12th January Birth anniversary of Rashtramata Jijau and Swami Vivekananda, 15th January Celebration of Makar Sankranti as Traditional Day, 23rd January Birth anniversary of Netaji Subhash chandra Bose, 26th January Republic Day of India, 19th February Birth anniversary Chhatrapati Shivaji Maharaj, 12th March Birth anniversary of Hon. Yashwantrao Chavahan 11th April Birth anniversary of Krantijyoti Mahatma Jyotirao Phule, 14th April Birth anniversary of Dr. Babasaheb Ambedkar, 22nd April Vasundhara Divas, 1st May Maharashtra Din, 21st June International Yoga Day, 26th June Birth anniversary of Chhatrapati Rajarshi Shahu Maharaj, 11th July World Population Day, 23rd July Forest Conservation Day, 1st August Birth anniversary of Annabhau Sathe & Lokmanya Tilak, 9th August Birth anniversary of Dr. S. R. Rangnathan and August Kranti Din, 15th August Independence DayofIndia,5th September Birth Anniversary of Dr. Sarvapalli Radhakrishnan celebrated as Teacher's Day, 2nd October Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri, 31st October Birth anniversary of Sardar Vallbhbhai Patel , 14th November Birth anniversary of Pandit Javaharlal Nehru also celebrated as Children Day, 1st December World AIDS Day, 10th December Human Right Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Atal Anand Ghan Van forest! (Miyawaki Dense Forest)

2. Objectives –

1. More number of Plants in short place
2. To increase oxygen level in atmosphere
3. To increase forestation in urban area
4. To win battle against pollution, Try to keep environment balance through tree plantation.
5. To bring the spare land into plantation.
6. To create awareness among the students and neighborhood community
7. Participation in National Developmental Programme

3) The context –College is located geographically in an average rainfall and drought-prone area where summer is always very hot. The college possesses so much agricultural land but cannot produce the crops due to irregular and average rainfall. All students of the college are from such agrarian families. Therefore college has decided to create a model for society by utilizing its land optimally. So the innovative concept was came into existence i.e. Atal Anand Ghan van forest! It is one of the unique

4) The Practice – The College has total 10 acres of land out of which a meager land is available for plantation. The college has a magnificent Ladies Hostel surrounded with varieties of green trees. College entrance is beautifully decorated with the green landscaping with pleasant trees. As per the guidelines of the CDC and IQAC, it was decided to set up Atal Anand Ghan Van Forest (Dense forest) in the college occupying nearly on 10 R land. It is Japanese Miyabaki forest technique. Its main object is to increase O2 scale in the atmosphere. If planted as per the plan it takes 10 to 12 thousand trees in a acre. It provides 13% forest shade. This type of experiment has been carried in Banglore, Hyderabad and Anandvan in Chandrapur district of Maharashtra. Our Govt. of Maharashtra has promoted to implement this plan in govt. institutions, schools and colleges. Beed district covers only 3% of forest so we have made a model project to be followed by the community and other offices. Its main characteristic is minimum place maximum number of co-supportive

trees. This maiden project was initiated in college campus on 01/07/2021. Now the scenery is note worthy and eye catching. All students and staff jointly participated in this venture. Local students inspired by this task and motivating the community carry this in their barren land.

 There are 34 types of plants. That divided into three sub parts Main trees, Canopy and Herbs. These are Tamarind, Aovla, wood apple, shivan, wild okra, Sisoo, Pongaria, Ritha, Custard apple, Guava, drum stick, ber, Khair, Pimple, Hibiscus, Agave, Basil, Adulsa, Jasmine, rose etc.

5) Evidence of Success- Trees planted under Atal Anand Ghan Van forest scheme watered through drip irrigation system so it saves wastage of water. Minerals and compost fertilizers would be provided as per requirement and appropriate scale. Such attempts in rural area may be adopted in urban cities where there is scarcity of open land. Almost all the trees planted under this scheme is vibrant, full lush and green. Dense forest is actually dense, realized after only four months in our campus.

6)   Problems Encountered and Resource Required -

 As mentioned above this institution comes under draught prone area. Scarcity of water is crying need of every summer. Green, lush plants seems dried in summer. Sometimes these succumb to death because of hot atmosphere and scarcity of water. Teaching and non teaching staff raised the fund and spent on water tankers to water plantation in the summer. However, this year, the scenario is little positive. Truly, water scarcity is a serious issue. Drip irrigation is used to this plant hence water is saved. This is maiden project in this area no prior knowledge about its implementation hence forest department in our taluka helped us many ways. They provided us a plantation chart. We all followed it strictly and planted 1810 new plants. Drip system saves water. Field pond will be used for its survival in emergency period of summer. It needs more water in first year then ultimately its consumption will be directed to natural water resources. After two or three months it turns into dark shade forest and minimum evaporation took place. Trees must be selected as per guidelines because these are supportive to each other. There is a combination of shrubs, canopy trees and large trees.

7)   Notes-

 This project is invented by Japanese Botanist Miyabaki

hence it has been known as Miyabaki project too. This is one of the modern Botanical discovery. It must be adopted by all the countries in the world because world has been changing overwhelmed populated. There is very small places which are called open places in big cities and towns. Dense forest needs a little place to be started. It all the urban places follow t5his pattern, oxygen level in the atmosphere will be automatically increased. One R land could grow minimum 250 to 300 plants. There are several barren corners pieces in the cities, if this method could be implemented in such places greenery can be aromatically be increased. The base reason of global warming is degradation in forestry. Minimum 33% area must be under forest for human wellbeing. Percentage of forestation shall increase with this project implementation.

Best practice II

1. Title: River Cleaning and widening its depth and width

2. Objectives :

  1. To spread the message of river cleaning
  2. To aware the people about rivers and their importance in human life.
  3. To increase the water table level in the adopted village
  4. To increase the feelings of integrity in the common people
  5. To preach the people United we stand divided we fall
  6. To be part of National campaign ' Clean India '
  7. Protect rivers and their sanctity

3)   The context:

    Our college has adopted nearby village Saratewadgaon/ Anandwadi for its overall development since last four yours. Different innovative ideas and activities are implemented for villagers awareness and inspiration during this period. The river Mehakari is flowing between Anandwadi and Saratewadgaon. This year being lockdown period and online education our NSS unit got spare time to do innovative work in the adopted village. Mayor of the village with his corporate body took the resolution to clean the river Mehakari with the help of our college NSS team and Experts.

4)   The Practice:

    Almost All the villagers brought together for this

herculean task. Majority of them are peasants and illiterate. This is very tiny village but it is known all over the state because of it's participated in *PAANI FOUNDATION* and achieving third price in the state. The strength of unity and integrity villagers have actually tasted many times. Both the side of the river basin widened 1/2 km. Now the water not only runs slow in this region but also percolation took place in abundant scale. Both the sides of the basin are decorated by planting 3,000 lush and green vegetation. That includes Coconut, Guava, Banboo, forest trees and many more.

5)   Evidence of Success:

        Villagers with intention or without intention encroaches the river every year hence the basin of the river falls narrower and narrower. In monsoon flow of the water runs fast through the basin resulting no percolation of water: after monsoon river basin dries because it doesn't resulted in any water pockets in the nearby area. Villagers have to face drought famine years after years. There is percolation machinery which will increase water table level. It creates water reservoir pockets in the heart of the river basin. No one is responsible for this situation but on the other hand all are responsible.

6)   Problems Encountered and Resource Required:

        Rustic peoples have to persuade in this direction and have to realize that rivers are our veins and when veins block nothing remains in life. Some of the leaders of villagers were send to observe watery village Ralegansiddhi, and Hivare bajar to observe the work already done in this regard. Another big obstacle was fund; villagers come together and raised fund of rupees 2,00,000/- ICICI forum came forth with helping hand and donated rupees 4,40,000/- for this task. All the expenditure was audited by the Mayor, Gramvikas Adhikari of the village with his team. With this money a Pock Land and JCB hired for 11 days. ½ kilometer river is widened with required depth. This all task was carried out with the guidelines of Agriculture officers and Hydrologist in our area.

7)   Notes:

        Indian villagers can come together but they need leaders. Unity and integrity can be realized by doing great tasks. Rivers are veins of life. These are congested by humen have invaded on them at different places. The rivers are

suffocating, needs to revive. These treasure must be maintained with care.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctiveness 2020-21

Anandrao Dhonde Alias Babaji Mahavidyalaya runs on the vision 'not things but men can change the world' This shows dedication and faith of college to built the modern society on transformative potential in students. College efforts for building personalities of students with full of vigor and vitality. It plays a vital role in the town to cater the educational needs of nearby students. It has been reiterated that the college is shaping up physically and mentally through public participation. Here students of all communities have given chance to develop their talent, curiosity and devotion to knowledge. Today this college imparts education through 19 UG, 04PG, and 02 Research Centres , 03 B.Voc, 03 short term courses under university curriculum and 03 skill based short courses under college curriculum. Almost all the faculty is experienced, creative and having doctorate. Today here are 15 research guides. 9 faculties are working on board of studies of Dr. BAMU Aurangabad. Principal of our college is M.C. member of the university.

Holistic development of the students is achieved by participation in various curricular and co-curricular activities, i.e academic, sports, social services, leadership activities, cultural activities etc.. College attains its mission through NSS unit. Women's cell, cultural department, literary association and other departments are arranging various events as per academic calendar and some times need based. Our adopted village Saratewadgaon is well known in our state. It has bagged dirrent levels Prizes, awards and trophies. This year the said village got 16th rank in 10,000 participated villages. Our NSS unit and all the college staff played a role of catalyst during the competition tenure. College staff and NSS unit participated and

arranged blood donation campaign thrice in the emergency period of Covid 19 (Collected 51 bottles at PHC kada, 39 bottles in Bhagwan College, Ashti and 33 bottles in our college.). Adopted villagers were frightening to vaccination hence their fear was removed by counseling again and again. All the village is vaccinated near about completely, (98.4%). During pandemic period college arranged National webinars (conferences and seminars) to bridge the gap of lockdown. Although our college is in remote area as per the university regulations 40% syllabuses completed online. College actively participated in online examinations regulated by the university this year. Participation in local community and achieve the overall growth of them is our distinctiveness. Live and let live comfortably, confidentially and spreading the knowledge that we have in the community where we are living has been our policy in all the spheres of life.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan of action for Academic Year 2021-2022

- To organize interdisciplinary national conference
- To promote faculties for Book Publication
- To increase research journals and books in library
- To submit proposal for research center in Chemistry
- To organize more social oriented programmes
- Installation of Solar system
- Renovation of Physics Laboratory
- To introduce incubation center.
- To make green Audit of campus
- Shifting of Library in new Building
- To arrange campus interviews
- To prepare Proposal for B. Sc. forensic science
- To provide coaching facilities for MPSC/UPSC/ NET/ SET/ Govt. Jobs
- To encourage faculty members and students to enroll for SWAYAM courses